

THE COMMUNITY OF THREE RIVERS
MINUTES
January 21, 2026

Present

Mayor	-	Peter Saunders
Deputy Mayor	-	Dennis Murphy
Councillors	-	Angela Silverthorn
	-	Karen Hall-Middleton
	-	Luke Lymburner
Staff	-	Sandra Kelly, Janice Conley

Call to Order Mayor Saunders called the meeting to order at 6:33 pm and asked for any additions to the agenda.

Agenda It was moved by Councillor Murphy that the agenda be approved with one addition. Seconded by Councillor Lymburner.

Addition: Land – In Closed Session

MOTION CARRIED
001-2026

Conflict of Interest Councillor Murphy declared a conflict with the added agenda item: Land (closed session)

Approval of Minutes of December 17, 2025

Councillor Hall-Middleton made a motion to approve the minutes of December 17, 2025, as presented. Seconded by Councillor Murphy.

MOTION CARRIED
002-2026

Approval of Minutes of December 23, 2025

Councillor Lymburner made a motion to approve the minutes of December 23, 2025, as presented. Seconded by Councillor Murphy.

MOTION CARRIED
003-2026

Presentations No presentations.

Business Arising from The Minutes

Motion to Purchase Used JCB Backhoe

Councillor Lymburner made a motion that The Community of Three Rivers purchase a used 2019 JCB 3CX Backhoe from Brandt Tractor Ltd at a cost of \$72,500 plus HST. Seconded by Councillor Murphy.

On the Question: Councillor Hall-Middleton questioned where the funds will be secured for this purchase. It was confirmed that a portion of the funding would come from the 2026 General Operating Fund and a portion from Sewer Reserves with the option to take funds from the Capital Reserve at year end if necessary.

MOTION CARRIED
004-2026

Rural Plan Amalgamation Update

Public notice was issued on the municipal website and Facebook advising of a public hearing regarding the Rural Plan amalgamation, scheduled for February 4, 2026, at 6:30 pm at the Municipal Office. The draft by-law and associated mapping are available for public review at the Municipal Office and online through the Plan 360 website. .

Motion - Elgin Generator

Councillor Murphy made a motion that The Community of Three Rivers proceed with the purchase of a CSA C282-classified generator for the Elgin Fire Hall with funding from the Regional Development Corporation and the Capital Renewal Fund, with the condition that, if funding is not approved through the Regional Development Corporation, the matter be brought back to Council for future consideration. Funding sources Seconded by Councillor Silverthorn

MOTION CARRIED
005-2026

New Business

Motion to Approve Orientation Training

Councillor Murphy made a motion that The Community of Three Rivers enter into an agreement with Strategic Steps Inc. to facilitate a one-day orientation workshop for the newly elected Mayor And Council following the 2026 municipal election, at a cost of \$5000 plus HST and applicable travel expenses. Seconded by Councillor Lymburner.

On the question: Councillor Hall-Middleton questioned what the travel expense would be. At the time of the meeting this was not able to be determined.

MOTION CARRIED
006-2026

Motion to Approve Capital Renewal Fund - tabled

Motion to Amend Canada Community Building Fund – tabled

Respectful Workplace Policy Council was given a copy of the Respectful Workplace Policy for review and will be asked for a motion to approve this policy at the next meeting.

Code of Conduct Policy Council was given a copy of the Code of Conduct Policy for review and will be asked for a motion to approve this policy at the next meeting.

Correspondence

Maritime Motorsport Hall of Fame Newsletter

In Camera Session

Motion to go In Camera

Councillor Murphy made a motion that the meeting go into an in-camera session.

Seconded by Councillor Lymburner.

MOTION CARRIED
007-2026

Land

Councillor Murphy left the meeting at this time due to Conflict of Interest.

Land

Councillor Murphy returned to the meeting.

Motion to go back to Regular Session

Councillor Lymburner made a motion that the meeting go back to a regular session. Seconded by Councillor Hall-Middleton.

MOTION CARRIED
008-2026

Department Reports

Ward 1 Councill Hall-Middleton provided her report. Items discussed:

- Beautification
- Tourism/Promotion
- Maple Street Park
- Garden Club
- EMO

Ward 3

Public Works & Transportation, Sewer

Public Safety

Recreation Councillor Murphy provided his report for recreation. Items discussed:

- Arena
- Minor Hockey
- Pickleball
- Yoga
- No School Skate Program
- PRS Skating Program
- Men's Basketball
- Arena Ice Plan
- Maple Street Trails
- Winter Carnival

Finance

Environmental Health

Community Development

Residential & Industrial Development

EMO Updated in the Ward 1 report

Library

Regional Service Commission

General Government

Passing of Accounts

Community of Three Rivers General Operating Fund

Councillor Murphy made a motion to pay the bills from The Community of Three Rivers General Operating Fund up to January 21 2026, in the amount of \$141,382.25 Seconded by Councillor Silverthorn.

MOTION CARRIED
009-2026

Community of Three Rivers Sewer Operating Fund

Councillor Murphy made a motion to pay the bills from The Community of Three Rivers Sewer Operating Fund up to January 21, 2026, in the amount of \$4523.46. Seconded by Councillor Hall-Middleton.

MOTION CARRIED
010-2026

Adjournment Councillor Murphy made a motion to adjourn the meeting.

Mayor Peter Saunders

Clerk Janice Conley