

THE COMMUNITY OF THREE RIVERS
MINUTES
April 1, 2026

Present

Mayor	-	Peter Saunders
Deputy Mayor	-	Dennis Murphy
Councillors	-	Angela Silverthorn
	-	Karen Hall-Middleton
	-	Luke Lymburner
Staff	-	Liberty Bschaden, Janice Conley

Call to Order Mayor Saunders called the meeting to order at 6:30 pm and asked for any additions to the agenda.

Agenda It was moved by Councillor Murphy that the agenda be approved as circulated.
Seconded by Councillor Hall-Middleton.

MOTION CARRIED
52-2026

Conflict of Interest There was no Conflict of Interest declared.

Approval of Minutes of March 18, 2026

Councillor Hall-Middleton made a motion to approve the minutes of March 18, 2026, as presented. Seconded by Councillor Murphy.

MOTION CARRIED
53-2026

Business Arising from The Minutes

Motion to Approve Municipal Clerk Job Description

Councillor Murphy made a motion that The Community of Three Rivers approve the job description for the Municipal Clerk as presented. Seconded by Councillor Lymburner.

MOTION CARRIED
54-2026

New Business

Request for Funding, Farmer's Market - Music in the Park

Councillor Hall-Middleton made a motion that The Community of Three Rivers donates \$500 to the Farmer's Market to help with costs of providing music in the park for their events. Seconded by Councillor Lymburner.

MOTION CARRIED
55-2026

Chain of Office – Community of Three Rivers

Councillor Murphy made a motion that The Community of Three Rivers purchase a new Chain of Office at a cost of \$2769.50 plus shipping and handling as per the quote provided. Seconded by Councillor Lymburner.

Votes recorded: 2 Nays, 2 Ayes

Mayor Saunders requested this motion be brought back to the next meeting for reconsideration pending additional information.

MOTION DEFERRED
56-2026

Motion to Defer Motion to Purchase Chain of Office for The Community of Three Rivers

Councillor Hall-Middleton made a motion that the Motion to Purchase a Chain of Office for The Community of Three Rivers be deferred to the next council meeting. Seconded by Councillor Lymburner.

MOTION CARRIED
57-2026

Council Orientation – Department of Environment and Local Government

Council received information from the Department of Environment and Local Government that they will be hosting a Local Governance Orientation program following the municipal elections on May 11, 2026. It will be open to all new and returning elected officials and administrative staff. There will be no registration fees.

Motion to Rescind Motion to Approve Orientation Training

Councillor Murphy made a motion that The Community of Three Rivers rescind a motion made in November 2025 that was made to enter into an agreement with Strategic Seps Inc. to facilitate a one-day orientation workshop for the newly elected Mayor and Council following the 2026 Municipal Election, at a cost of \$5000 plus HST and applicable travel expenses. Motion to rescind was seconded by Councillor Hall-Middleton.

MOTION CARRIED
58-2026

Municipal Capital Renewal Fund Plan – Renfrew Old Post Road Sanitary Sewer Reconstruction Proposal

Background: A motion of Council was made on February 4, 2026, to adopt the Community of Three Rivers 2026–2029 Capital Renewal Plan, which allocates projects to be funded through Capital Renewal Funding. The sanitary sewer reconstruction on Renfrew Street/Old Post Road is included as one of the projects under this program.

Staff advised Council that this work can be completed in-house by the Public Works Department and hired equipment. The project would be carried out in two phases: one in 2026 and the second in 2027.

Correspondence

CN Right of Way Vegetation Management Council received notification regarding CN's upcoming vegetation management program that includes contact information for questions or concerns. The updated schedule is available online at www.cn.ca/vegetation

Thank You Letter – Friends of the Jordon Life Care Center Council received a thank you letter from for the donation for their Valentine's Dinner/ Auction.

In Camera Session

Motion to go In Camera

Councillor Lymburner made a motion that the meeting go into an in-camera session.
Seconded by Councillor Murphy.

MOTION CARRIED
59-2026

Legal/Land

Motion to go back to Regular Session

Councillor Murphy made a motion that the meeting go back to a regular session. Seconded by Councillor Lymburner.

MOTION CARRIED
60-2026

Passing of Accounts

Community of Three Rivers General Operating Fund

Councillor Murphy made a motion to pay the bills from The Community of Three Rivers General Operating Fund up to March 18, 2026, in the amount of \$85,422.76. Seconded by Councillor Hall-Middleton.

MOTION CARRIED
61-2026

Community of Three Rivers Sewer Operating Fund

Councillor Murphy made a motion to pay the bills from The Community of Three Rivers Sewer Operating Fund up to March 18, 2026, in the amount of \$3267.01. Seconded by Councillor Lymburner.

MOTION CARRIED
62-2026

Adjournment Councillor Murphy made a motion to adjourn the meeting.

Mayor Peter Saunders

Clerk Janice Conley