

THE COMMUNITY OF THREE RIVERS
MINUTES
April 15, 2026

Present

Mayor	-	Peter Saunders
Deputy Mayor	-	Dennis Murphy
Councillors	-	Angela Silverthorn
	-	Karen Hall-Middleton
	-	Luke Lymburner
Staff	-	Liberty Bscheiden, Janice Conley

Call to Order Mayor Saunders called the meeting to order at 6:30 pm and asked for any additions to the agenda.

Agenda It was moved by Councillor Murphy that the agenda be approved as presented.
Seconded by Councillor Lymburner.

MOTION CARRIED
63-2026

Conflict of Interest No conflict of interest was declared.

Approval of Minutes of April 1, 2026

Councillor Silverthorn made a motion to approve the minutes of April 1, 2026, as presented.
Seconded by Councillor Hall-Middleton.

MOTION CARRIED
64-2026

Presentations No Presentations

Business Arising from The Minutes

Motion to Purchase Chain of Office – Deferred from April 1, 2026, Meeting

Background: At meeting of Council on April 1, 2026, Council was presented with a motion to purchase a Chain of Office for The Community of Three Rivers at a cost of \$2769.50 plus shipping and handling. The motion was deferred until more information could be gathered.

Council requested staff have the Chain of Office for the Village of Petitcodiac updated and that moving forward The Community of Three Rivers not purchase a Chain of Office.

New Business

Motion to Approve Leave Management Policy

Councillor Lymburner made a motion that The Community of Three Rivers approve the Leave Management Policy for employees of The Community of Three Rivers as presented. Seconded by Councillor Murphy.

MOTION CARRIED
65-2026

Request for Funding Visitor Information Center – Maritime Motorsport Hall of Fame

Councillor Lymburner made a motion that the Community of Three Rivers contribute \$1,500 to the Maritime Motorsports Hall of Fame. This funding would support the operation of the Visitor Information Center housed within their facility, which serves as a resource for tourists visiting our region. Seconded by Councillor Silverthorn.

MOTION CARRIED
66-2026

Council Meeting May 20, 2026

Councillor Murphy made a motion that due to the upcoming election on May 11, 2026, the Council meeting scheduled for May 20th be cancelled. Seconded by Councillor Silverthorn.

MOTION CARRIED
67-2026

WCAF Request for Letter of Approval

Councillor Murphy moved that The Community of Three Rivers provide a letter of support to the Westmorland County Fair for a spring dance scheduled for Saturday, May 23, 2026, to be held inside their Activity Center on their property. The event is planned to run from 8pm to 1am. Seconded by Councillor Hall-Middleton.

MOTION CARRIED
68-2026

Highway Usage Permit Request – ATV Club

Council received an email from The Department of Transportation and Infrastructure, requesting any comments or concerns on an application they received for new three season trails in The Community of Three Rivers. The first trail (3100-1-15) would be along Sproul Settlement Road, Church Hill Road, McDonald Road, Boyd Mountain Road, River Road and Route 895. The second trail (3100-1-15) would be along Sanatorium Road and Route 895.

Councillor Murphy made a motion that The Community of Three Rivers respond to the Department of Transportation and Infrastructure that there are no concerns regarding the Highway Usage Permit Applications for 3100-1-15 Sproul Settlement Road, and 3100-1-15-Synton Road in The Community of Three Rivers. Seconded by Councillor Lymburner.

MOTION CARRIED
69-2026

Update CN – Spring Street Railway Crossing

Background: As a result of an inspection done by Transport Canada, an email was received by the municipality identifying actionable concerns assigned to The Community of three Rivers with respect to the railway crossing: Mile 20.77, Sussex Subdivision (Canadian National), Spring St., (Y) Crossing ID 15249.

CAO Liberty Bscheiden updated Council on the concerns and steps that have been taken to address the concerns which included asphaltting of the road approaching the rail crossing, potential extra signage and clarification of measurements outlined in the agreement with CN.

Recreation Infrastructure Cost Sharing Mayor Saunders, Councillor Murphy and CAO Liberty Bscheiden reported on a meeting regarding a framework for sport, recreation, and cultural infrastructure cost-sharing in the Southeast Region.

Oath of Office Ceremonies May 27, 2026 Municipal Clerk Janice Conley reported the Oath of Office Ceremony for the incoming council will be hosted at the Maritime Motorsport Hall of Fame (5 Hooper Lane, Petitcodiac) on May 27th, 2026. The first meeting of the new Council will be June 3, 2026 at the municipal office, 63 Main Street.

Correspondence

Heart and Stroke Foundation Door to Door Campaign Council received correspondence from the Heart and Stroke Foundation notifying that their door-to-door campaign will be taking place between April and September 2026 throughout all communities in New Brunswick.

Biodiversity Survey Council received correspondence asking that they take part in a survey to share their views on Biodiversity Goals, Statements and Actions to influence the 2026-2035 Biodiversity Strategy for New Brunswick. Deadline is April 26, 2026.

In Camera Session

Motion to go In Camera

Councillor Lymburner made a motion that the meeting go into an in-camera session. Seconded by Councillor Murphy. MOTION CARRIED
70-2026

Legal
Land
Land

Motion to go back to Regular Session

Councillor Murphy made a motion that the meeting go back to regular session. Seconded by Councillor Lymburner. MOTION CARRIED
71-2026

Motion to Recess:

Councillor Hall-Middleton made a motion for a 5-minute recess. Seconded by Councillor Lymburner. MOTION CARRIED
72-2026

Department Reports

Ward 1 - Councillor Hall-Middleton reported on:

Ward 1 Church events
Welcome Sign Update

Beautification Maple Street Park clean up
Downtown core and Veterans Park improvements & regular maintenance
Clean up of welcome signs on Highway 1
Burlington Park clean up

Tourism Self-guided tour - points of interest in all Wards being developed
Music events in the downtown park being planned
Community wide yard sale May 30, 2026
Whose ur Mudder June 13, 2026

Promotion Request for increased Municipal information on social media
Promotion in News & Views ongoing

Maple Street Park
Bridge replacement
Community garden
Park maintenance staffing

Garden Club First meeting of the season
Working on the green house
Plant sale May 30, 2026
Community beautification projects being planned

TRAP Three Rivers Area Patrol
Meeting held March 25, 2026
Public meeting scheduled for April 23, 2026

Ward 3 - Councillor Silverthorn reported on:

Community Advisory Committee meeting – minutes provided

Public Works & Transportation, Sewer Councillor Lymburner Reported on:

The winter maintenance program
Cold patching
Street sweeping
Scrap steel and wood disposal
Shoulder repairs

Public Safety Nothing to report at this time.

Recreation Nothing to report at this time.

Finance Nothing to Report at this time

Environmental Health Nothing to report at this time

Community Development Discussed in Councillor Hall-Middleton's report

Residential & Industrial Development Nothing to report at this time.

EMO Nothing to report at this time.

Library Nothing to report at this time.

Regional Service Commission Mayor Saunders attended a Regional Service Commission meeting. Topics discussed were Rural Rides, an employee engagement survey and labor markets.

General Government Mayor Saunders attended a SPOT meeting (Supporting People of Today). They will be hosting a family day on August 16, 2026, and a kitchen party on October 3, 2026.

Mayor Saunders attended a Senior's meeting with CAO Liberty Bschain and Councillor Hall-Middleton.

Orientation for Council will be taking place in Saint John on June 12-13, 2026.

A request was received to designate a parking spot for horses. Staff requested and received Council's blessing to proceed with having this set this up in the River Road parking lot.

Passing of Accounts

Community of Three Rivers General Operating Fund

Councillor Murphy made a motion to pay the bills from The Community of Three Rivers General Operating Fund up to April 15, 2026, in the amount of \$267,682.88. Seconded by Councillor Silverthorn. MOTION CARRIED
73-2026

Community of Three Rivers Sewer Operating Fund

Councillor Murphy made a motion to pay the bills from The Community of Three Rivers Sewer Operating Fund up to April 15, 2026, in the amount of \$16,968.58. Seconded by Councillor Lymburner. . MOTION CARRIED
74-2026

Adjournment Councillor Hall-Middleton made a motion to adjourn the meeting.

Mayor Peter Saunders

Clerk Janice Conley