

THE COMMUNITY OF THREE RIVERS
MINUTES
July 15, 2026

Present

Mayor	-	Peter Saunders
Councillors	-	Dennis Murphy
	-	Andrew Goggin
	-	Danny McCully
	-	Karen Hall-Middleton
Staff	-	Liberty Bschaten, Janice Conley

Call to Order

Mayor Saunders called the meeting to order at 6:30 pm and asked for any additions to the agenda.

Agenda

It was moved by Councillor McCully that the agenda be approved with two additions. Seconded by Councillor Goggin.

MOTION CARRIED
111-2026

Additions: Request for Donation Elgin Women's Institute
WCAF – Request for Letter of Support

Conflict of Interest

No Conflict of interest was declared.

Approval of Minutes of June 17, 2026

Councillor Murphy made a motion to approve the minutes of June 17, 2026, as presented.
Seconded by Councillor Hall-Middleton.

MOTION CARRIED
112-2026

Presentations No Presentations

Business Arising from the Minutes

Procedural By-Law Update – A draft copy will be available for Council's review prior to the next meeting.

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Passing of Motions, By-Laws and Resolutions

ATV By-Law 2023-06 – First and Second Reading

First Reading in its entirety of By-Law 2023-06

Councillor McCully made a motion that first reading in its entirety be given to By-Law 2023-06; The community of Three Rivers Municipal By-Law Designating Portions of Roads to be Accessible to Off-Road Vehicles. Seconded by Councillor Hall-Middleton.

MOTION CARRIED
113-2026

The Clerk gave first reading in its entirety to By-Law 2023-06; The community of Three Rivers Municipal By-Law Designating Portions of Roads to be Accessible to Off-Road Vehicles

Second Reading by title of By-Law 2023-06

Councillor McCully made a motion that second reading by title be given to By-Law 2023-06; The community of Three Rivers Municipal By-Law Designating Portions of Roads to be Accessible to Off-Road Vehicles. Seconded by Councillor Murphy.

MOTION CARRIED
114-2026

The clerk gave second reading by title to By-Law 2023-06; The community of Three Rivers Municipal By-Law Designating Portions of Roads to be Accessible to Off-Road Vehicles

Introduction and Consideration of Upcoming Motions, By-Laws and Resolutions

ATV By-Law 2023-06 – This item was moved to Passing of Motions, By-laws and Resolutions for the first two readings as directed by Council.

New Business

Request for Donation – Golf for The Girls

Councillor Hall-Middleton made a motion that The Community of Three Rivers make a donation of \$200 to Golf for the Girls, a fundraiser in support of the Breast Cancer Angel Fund for patients of the Moncton City Hospital. Seconded by Councillor Goggin.

MOTION CARRIED
115-2026

Request for Donation – Kiwanis Auction

Councillor McCully made a motion that The Community of Three Rivers donates two certificates for one hour of free ice time at the Petitcodiac Arena for the upcoming Kiwanis Autumn Auction as part of their annual fundraiser event, whose proceeds go into programs/events in our community. Seconded by Councillor Goggin.

MOTION CARRIED
116-2026

Wastewater Management – Lagoon Council received a complaint letter from a resident with concerns about a commercial sewer truck dumping sewage in the wastewater lagoon with specific concerns about odor and potential health risks.

Councillor Goggin made a motion that The Community of Three Rivers not permit any commercial company or contractor to dispose of wastewater at the municipal wastewater facility unless the wastewater is generated as a result of work being performed on The Community of Three Rivers wastewater system. Seconded by Councillor McCully.

MOTION CARRIED
117-2026

WCAF -Request for Letter of Support

Councillor McCully made a motion that The Community of Three Rivers provides a letter of support to the Westmorland County Fair so that they may apply for a liquor license during their annual fair being held July 30 to Aug 2, 2026. Seconded by Councillor Murphy.

MOTION CARRIED
118-2026

Request for Donation – Elgin Women’s Institute

Councillor Murphy made a motion to donate \$362.08 to the Elgin Women’s Institute to purchase children’s books, games, coloring supplies, education materials, and other age-appropriate resources for Kids Korner for Elgin Day being held August 9, 2026. Seconded by Councillor Hall-Middleton.

MOTION CARRIED
119-2026

Communications

New Property Tax Guidelines - Supporting Documents Council received a memo regarding Bill 49; An Act Respecting Property Tax Reform for the Province of New Brunswick. Contact information for feedback and a link to the Regulation were provided in the correspondence.

Closed Session

Motion to go Into Closed Session

Councillor Murphy made a motion that the meeting go into a closed session. Seconded by Councillor Hall-Middleton.

MOTION CARRIED
120-2026

Land
Land

Motion to go back into Open Session

Councillor Murphy made a motion that the meeting go back to an open session. Seconded by Councillor Hall-Middleton.

MOTION CARRIED
121-2026

Administration Report

The CAO briefed Council on a number of ongoing projects, programs and operational matters, including ball field upgrades, pool programming, Canada Day celebrations, the Farmer's Market, new programming for seniors and tots, the McKenna Institute student placement in The Community of Three Rivers, an arena update, and general department operations.

Mayor & Councillor's Comments

Mayor Saunders reported SPOT will be having two anniversary celebrations; Aug 16, 2026 at SPOT and Oct 3, 2026 at the United Baptist Church in Petitcodiac.

He reported he was unable to attend the Regional Service Commission meeting but is working to arrange for minutes from all meetings to be available for council to review.

He will be attending a meeting with the Regional Service Commission to discuss what services would be beneficial to The Community of Three Rivers.

Councillor Goggin reported he attended the Elgin Senior's Club Executive Committee meeting and the Maritime Motorsports Hall of Fame Executive Committee Meeting,

He requested Accessibility NB complete an accessibility assessment of the Elgin Community Center to help support prioritizing future improvements that support both community use and emergency shelter operations moving forward.

Community feedback:

- Residents continue to express interest in additional community gathering opportunities within Elgin.
- Positive feedback regarding Ward 3 articles published in the News & Views
- Community organizations appreciate Council's initiative to establish Council Liaisons

Finances

Council received an updated budget report.

	June 2026	Jan - Jun 26	% of Budget	Annual Budget
Expense				
GENERAL GOVERNMENT	147,697.92	391,888.60	56.10%	698,498.00
POLICE PROTECTION	59,228.50	355,371.00	49.02%	724,957.00
FIRE PROTECTION	39,835.90	317,214.98	48.33%	656,380.00
EMERGENCY MEASURERS	0.00	948.22	7.90%	12,000.00
OTHER PROTECTION-By Law, Dog	5,956.13	26,651.64	59.79%	44,578.00
TRANSPORTATION SERVICES	-54,913.21	376,380.09	42.75%	880,463.00
ENVIRONMENTAL HEALTH	33,848.95	203,216.50	49.23%	412,757.00
ENVIRO & DEVELOPMENT SERVICES	12,624.18	75,321.91	38.78%	194,245.00
RECREATION SERVICES	24,778.71	219,129.60	47.29%	463,411.00
FINANCIAL SERVICES	12,693.39	152,935.43	32.21%	474,743.00
Total Expense	281,750.47	2,119,057.97	46.45%	4,562,032.00

Passing of Accounts

Community of Three Rivers General Operating Fund

Councillor Murphy made a motion to pay the bills from The Community of Three Rivers General Operating Fund up to July 15, 2026, in the amount of \$344,196.27. Seconded by Councillor Hall-Middleton.

MOTION CARRIED
122-2026

Community of Three Rivers Sewer Operating Fund

Councillor Murphy made a motion to pay the bills from The Community of Three Rivers Sewer Operating Fund up to July 15, 2026, in the amount of \$1836.97. Seconded by Councillor McCully.

MOTION CARRIED
123-2026

Adjournment

Councillor McCully made a motion to adjourn the meeting. Seconded by Councillor Hall-Middleton.

Mayor Peter Saunders

Clerk Janice Conley