

THE COMMUNITY OF THREE RIVERS
MINUTES
June 17, 2026

Present

Mayor	-	Peter Saunders
Councillors	-	Dennis Murphy
	-	Andrew Goggin
	-	Danny McCully
	-	Karen Hall-Middleton
Staff	-	Liberty Bscheiden, Janice Conley

Call to Order Mayor Saunders called the meeting to order at 6:30 pm and asked for any additions to the agenda.

Agenda It was moved by Councillor Murphy that the agenda be approved as circulated.
Seconded by Councillor Hall-Middleton.

MOTION CARRIED
98-2026

Conflict of Interest No Conflict of interest was declared.

Approval of Minutes of June 3, 2026

Councillor Hall-Middleton made a motion to approve the minutes of June 3, 2026, as presented.
Seconded by Councillor McCully.

MOTION CARRIED
99-2026

Presentations No Presentations

Business Arising from the Minutes

Arena Ice Rental Rates

Councillor Murphy made a motion that The Community of Three Rivers approves an increase of \$30.00 per hour to all ice surface rental rates, effective immediately, due to the increased costs associated with operating and maintaining the arena, including utilities, maintenance, and other operational expenses. Seconded by Councillor McCully.

MOTION CARRIED
100-2026

Procedural By-Law Council was provided a copy of the proposed Procedural By-Law for review. Following discussion, no motion was made to adopt the by-law at this time.

Code of Conduct By-Law - This item was deferred to a future meeting at the clerk's request.

Request for Sidewalk Seating - Mayor Saunders reported that he met with the new owners of a business on Main Street, who requested permission to provide outdoor seating for their customers. As the existing sidewalk is not wide enough to accommodate sidewalk seating while maintaining pedestrian access, Council recommended they use two adjacent parking spaces as a pilot project.

The proposed outdoor dining area would be enclosed with barriers, and a temporary ramp would be installed from the sidewalk to the asphalt to provide safe access for patrons without interfering with pedestrian traffic on the sidewalk.

Councillor McCully made a motion that the Council of the Community of Three Rivers permit a pilot project allowing an outdoor seating area on Main Street using two parking spots, provided the two items discussed with Mayor Saunders, proper roping off of the area and an access ramp from the sidewalk to the eating area, be fulfilled. Seconded by Councillor Murphy.

On the question: Councillor Hall-Middleton requested clarification on which two parking spots will be used.

MOTION CARRIED
101-2026

Library Update Potential funding streams for this project are not accepting applications; It is being monitored so that an application can be submitted once intake opens for submissions.

Passing of Motions, By-Laws and Resolutions

Motion to Approve Emergency Closure Policy

Councillor McCully made a motion to approve The Community of Three Rivers Emergency Closure Policy. Seconded by Councillor Hall-Middleton.

MOTION CARRIED
102-2026

Motion to Approve Attendance Management Policy

Councillor Murphy made a motion to approve The Community of Three Rivers Attendance Management Policy with one amendment to section: 6. Attendance Support Discussion Process. Seconded by Councillor McCully.

MOTION CARRIED
103-2026

Canada Community Building Fund

Background

The Municipal Infrastructure Capital Master Plan is an existing approved project under the Community of Three Rivers' 2024–2028 Capital Investment Plan, funded through the Canada Community-Building Fund (CCBF).

Motion to Transfer Funds

Councillor McCully made a motion that The Community of Three Rivers authorize the transfer of \$100,013.61 from the Canada Community Building Fund (CCBF) designated reserve account to the General Operating Account to reimburse costs incurred to date for the Municipal Infrastructure Capital Master Plan completed by Englobe. Seconded by Councillor Hall-Middleton.

MOTION CARRIED
104-2026

Introduction and Consideration of Upcoming Motions, By-Laws and Resolutions

Motion Regarding Municipal Outdoor Burning Bylaw And River Road Waste Management
Discussed later in the meeting after closed session.

Motion Regarding The Creation Of A Noise And Nuisance Bylaw For Ward 3
Discussed later in the meeting after closed session.

Motion to Approve Workplace, Diversity, Equity, Inclusion and Accessibility Policy

Councillor Murphy made a motion to approve The Community of Three Rivers Workplace, Diversity, Equity, Inclusion and Accessibility Policy. Seconded by Councillor McCully.

MOTION CARRIED
105-2026

New Business

State of the Region 2026 This is an event being held on November 13, 2026 at the Delta Beausejour in Moncton. They will be showcasing high quality local products, specifically those produced within our region (grown, crafted or processed locally), including food - agricultural and processed goods as well as beverages- wines, craft beers and ciders etc.

Request for Donation

Councillor Hall-Middleton made a motion that The Community of Three Rivers donate \$200 to support Addison Murray who is a member of a BNB Provincial Basketball Team and will be competing against other provincial and club teams across Canada. Seconded by Councillor Murphy.

MOTION CARRIED
106-2026

Communications

Council received correspondence regarding a potential developer expressing interest in constructing multi-unit residential buildings within The Community of Three Rivers that would offer affordable rental housing. CAO Liberty Bschaden will reach out to follow up and invite them to provide an in-person presentation to Council regarding the proposed development.

Councillor Goggin joined the meeting at this time.

Closed Session

Motion to go Into Closed Session

Councillor Murphy made a motion that the meeting go into a closed session. Seconded by Councillor McCully.

MOTION CARRIED
107-2026Land

Motion to go back into Open Session

Councillor Murphy made a motion that the meeting go back to an open session. Seconded by Councillor McCully.

MOTION CARRIED
108-2026

Introduction and Consideration of Upcoming Motions, By-Laws and Resolutions

Municipal Outdoor Burning Bylaw And River Road Waste Management

Councillor Goggin requested Council consider the development of a burning by-law to help address the fire risk created by individuals lighting fires when visiting the Elgin Area for recreational purposes. He further requested that the municipality explore options to aid with the related waste management issues arising from this activity. CAO Liberty Bs Schaden advised that research be undertaken to verify ownership of the properties in question before any action is taken regarding waste management strategies. Council noted that the cost and resources for enforcement must be considered.

Creation Of A Noise And Nuisance Bylaw For Ward 3

Councillor Goggin requested that Council consider the development of a Noise and Nuisance Bylaw. Following discussion, Council directed that any proposed bylaw be drafted to apply to all three wards in The Community of Three Rivers. Council further noted that, during the development of the bylaw, consideration should be given to the costs and resources required for enforcement.

Administration- No update at this time

Mayor & Councillor's Comments

Mayor Peter Saunders

Meetings/Events Attended

Orientation Session hosted by the Department of Environment and Local Government

Councillor Hall-Middleton:

Meetings/Events Attended

Whose Ur Mudder – was a great success this year

Petitcodiac PRS Prom

Library Board Meeting

Information

Two new trees for Veteran's Park

Community Feedback

Renfrew Street – Blocked Culvert

Route 880 - side of road caving in

McKinnon Road – poor road conditions

People are asking about Park Maintenance worker for Maple Street Park-thought it was a great addition last year

Upcoming Events

PRS Reunion

Music events Veteran's Park

Additional Comments

Positive comments re: bridge at Maple Street Park

Questioned if the public is aware that mulch is available and requested signage

Councillor McCully:**Meetings/Events Attended**

Westmorland County Fair (WCAF) meeting June 14, 2026 – the WCAF board asked if the municipality would provide labor to pick up garbage in the mornings and man the entrance gate. They are also requesting use of the arena washroom/showers as their facilities require repair. Additionally, they requested the works department level tailings as they've done in the past. Dates for this year's fair are July 30 – August 2, 2026. Next meeting is July 5, 2026.

Petty Trail Blazers ATV Club meeting – ATV By-Law for the Petittcodiac area was approved by DTI and sent to the Minister for Signature on June 10, 2026. The municipality may want to consider a town meeting.

Upcoming Events

WCAF meeting July 5, 2026

Finances

Council received an updated budget report.

	June 2026	Jan - Jun 2026	% of Budget	Annual Budget
Expense				
GENERAL GOVERNMENT	96,197.11	326,911.09	46.80%	698,498.00
POLICE PROTECTION	59,228.50	355,371.00	49.02%	724,957.00
FIRE PROTECTION	2,713.14	253,628.99	38.64%	656,380.00
EMERGENCY MEASURERS	0.00	948.22	7.90%	12,000.00
OTHER PROTECTION - BY-LAW, DOG		20,760.33	46.57%	44,578.00
TRANSPORTATION SERVICES	6,556.31	426,897.05	48.49%	880,463.00
ENVIRONMENTAL HEALTH	33,848.95	203,216.50	49.23%	412,757.00
ENVIRO & DEVELOPMENT SERVICES	11,555.12	73,856.50	38.02%	194,245.00
RECREATION SERVICES	6,829.55	194,766.22	42.03%	463,411.00
FISCAL SERVICES	12,689.95	140,210.43	29.53%	474,743.00
Total Expense	226,905.49	1,996,566.33	43.76%	4,562,032.00

Passing of Accounts

Community of Three Rivers General Operating Fund

Councillor Murphy made a motion to pay the bills from The Community of Three Rivers General Operating Fund up to June 17, 2026, in the amount of \$135,913.83. Seconded by Councillor Goggin.

MOTION CARRIED
109-2026

Community of Three Rivers Sewer Operating Fund

Councillor Murphy made a motion to pay the bills from The Community of Three Rivers Sewer Operating Fund up to June 17, 2026, in the amount of \$1265.00. Seconded by Councillor Hall-Middleton.

MOTION CARRIED
110-2026

Adjournment

Councillor Murphy made a motion to adjourn the meeting. Seconded by Councillor Hall-Middleton.

Mayor Peter Saunders

Clerk Janice Conley