THE COMMUNITY OF THREE RIVERS
MINUTES
November 4, 2026

Present	Mayor	-	Peter Saunders
	Councillors	-	Andrew Goggin
		-	Danny McCully
		-	Dennis Murphy
		-	Karen Hall-Middleton
	Staff`	-	Liberty Bschaden, Janice Conley

Call to Order Mayor Saunders called the meeting to order at 6:30 pm and asked for any additions to the agenda.

Agenda It was moved by Councillor McCully that the agenda be approved with one addition. Seconded by Councillor Murphy. MOTION CARRIED 170-2026

Addition Item 9E: Cost Saving Measures

Conflict of Interest No Conflict of interest was declared.

Approval of Minutes of October 21, 2026

Councillor Goggin made a motion to approve the minutes of October 21, 2026, as presented. Seconded by Councillor Hall-Middleton. MOTION CARRIED 171-2026

Presentations No Presentations

Business Arising from the Minutes

Rural Area Zoning Councillor Goggin presented Council with briefing notes on his findings concerning Rural Area Zoning and small recreational camps in The Community of Three Rivers. After discussion, Council directed staff to reach out to Plan 360 for clarification on several points, prior to Council determining a course of action. This item will be brought back for further discussion.

Library Update Administration reported that meetings have been set up with the NB Provincial Library Services (NBPLS) and the Regional Development Corporation (RDC) to discuss design requirements and potential funding towards the renovations at 50 Main Street, Petitcodiac, with the goal of housing a library for The Community of Three Rivers. Accessibility NB is also scheduled to inspect the building and give their recommendations as well.

Budget Meeting Reminder The next budget meeting is scheduled for Monday November 9, 2026 at 6:30 pm at 63 Main Street, Petitcodiac.

Passing of Motions, By-Laws and Resolutions

Motion to Proceed – Unsightly Premises

Councillor Goggin made a motion that Council of The Community of Three Rivers approves funding and directs staff to seek bids for the remediation and cleanup of the property identified as PID 00809335 under the Unsightly Premises By-Law No. 2025-08, and that staff be further directed to pursue cost recovery from the property owner in accordance with applicable legislation and regulations. Seconded by Councillor Murphy. MOTION CARRIED 172-2026

Motion for Disconnection of Wastewater Services

Councillor McCully made a motion that the disconnection process be initiated for selected wastewater accounts that are more than one year in arrears, in accordance with By-Law No. 51, Schedule A – Sewerage Collection Policy and Procedures regarding overdue accounts in The Community of Three Rivers. Seconded by Councillor Goggin. MOTION CARRIED 173-2026

Motion To Award Tender

Councillor Goggin made a motion that The Community of Three Rivers award tender #2026-04, for Snow Removal Services at the Elgin Fire Department to Tim Geldart Trucking for a three (3) year contract at a cost of $ 17,700 plus applicable taxes, in accordance with the terms, conditions, and guidelines outlined in the tender document; and further, that the appropriate municipal officials be authorized to execute the contract on behalf of the Municipality. Seconded by Councillor McCully. MOTION CARRIED 174-2026

Introduction and Consideration of Upcoming Motions, By-Laws and Resolutions

Community of Three Rivers Municipal Letters of Support Policy Council was given the policy to review.

New Business

Public Water Access Mapping The Southeast Regional Service Commission (SRSC) is preparing an interactive map of Public Water Access points and has provided a list of potential sites in The Community of Three Rivers for review. Staff was directed to reach out to the SRSC for clarification as many of the items on the list are on privately owned property. Information will be brought back to a future meeting.

Resident Survey Council was provided a copy of the Infrastructure Priority Questionnaire that was distributed to residents of The Community of Three Rivers in March 2026 and was part of Englobe's Capital Master Plan project. Survey results were also included for Council's review and consideration.

Letter re: Outdoor Rink Boards Council received a letter from the Kiwanis Club of Petitcodiac asking Council's permission to fund the completion of the board installation on the outdoor skating rink in Maple Street Park. The letter also suggested they provide a heating source for the changing shed. Administration advised Council that quotes are being attained for the project. Council expressed its support for working with the Kiwanis Club to move the project forward in time for the upcoming skating season.

Seasonal Expenses – Staff Appreciation

> Councillor Murphy made a motion that The Community of Three Rivers purchase seasonal staff appreciation gifts for municipal employees at a cost not to exceed $3600. Seconded by Councillor Hall-Middleton. MOTION CARRIED 175-2026

Cost Saving Measures Councillor McCully questioned the approach taken by the Works Department in completing recent projects in Ward 2, including whether the work could have been carried out in a more cost-effective manner. Administration provided an explanation of the rationale behind the approach taken and the reasons for completing the projects as they were.

Communications Nothing to report

Closed Session No closed session

Accounts Payable – General & Utility

Community of Three Rivers General Operating Fund

Councillor Murphy made a motion to pay the bills from The Community of Three Rivers General Operating Fund up to October 30, 2026, in the amount of $89,703.15. Seconded by Councillor Goggin. MOTION CARRIED 176-2026

Community of Three Rivers Sewer Operating Fund

Councillor Murphy made a motion to pay the bills from The Community of Three Rivers Sewer Operating Fund up to October 30, 2026, in the amount of $1129.36. Seconded by Councillor Hall-Middleton. MOTION CARRIED 177-2026

Adjournment Councillor McCully made a motion to adjourn the meeting. Seconded by Councillor Murphy.

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Mayor Peter Saunders Clerk Janice Conley