

THE COMMUNITY OF THREE RIVERS
MINUTES
September 2, 2026

Present

Mayor	-	Peter Saunders
Councillors	-	Dennis Murphy
	-	Danny McCully
	-	Karen Hall-Middleton
Staff	-	Liberty Bschaten, Janice Conley
Absent	-	Andrew Goggin

Call to Order Mayor Saunders called the meeting to order at 6:30 pm and asked for any additions to the agenda.

Agenda It was moved by Councillor McCully that the agenda be approved with two additions. Seconded by Councillor Murphy. MOTION CARRIED 139-2026

Additions: New Business: Ice Rental Rates
Closed Session: Land

Conflict of Interest No Conflict of interest was declared.

Approval of Minutes of August 19, 2026

Councillor Hall-Middleton made a motion to approve the minutes of August 19, 2026, as presented. Seconded by Councillor McCully. MOTION CARRIED 140-2026

Presentations No Presentations

Business Arising from the Minutes

Job Description – Protective Services Co-Ordinator Council was presented with a job description for a Protective Services Coordinator position. The proposed position would focus on bylaw enforcement, emergency measures, and fire department responsibilities for The Community of Three Rivers. Council was supportive of creating the position and will consider its inclusion during upcoming budget discussions.

Mural Request Update A request was received from a New Brunswick based television series that celebrates the people and communities that make NB unique. They are looking for a location to build two small temporary walls where contestants will attempt to create a mural. Council is in favor of this event and directed administration to suggest a suitable location for their event.

Passing of Motions, By-Laws and Resolutions

First and Second Reading of By-Law 2026-10; A By-Law Respecting the Proceedings of The Council of The Community of Three Rivers

This item was deferred to a future meeting until supporting policies could be completed and approved.

Introduction and Consideration of Upcoming Motions, By-Laws and Resolutions

Nothing to Report

New Business

Complaint Re: Maple Street Park Council received a letter from a resident expressing concerns about Maple Street Park. Administration reported that follow up has been completed with staff regarding the concerns. It was also noted that there have been issues with the water pump and taps. Staff will be directed install signage on how to resolve pump issues and will install taps that are user friendly. Administration will respond to the resident addressing their concerns.

Complaint Re: Garbage Collection A complaint was received regarding garbage collection issues at a location in Ward 2. Administration reported that follow-up has been completed with Miller Waste, the works crew has cleaned up the materials that were not collected by Miller Waste, and the property owner has been notified and will provide sorting guides to his tenants. A follow-up letter will be sent to the complainant providing an update on the actions taken and the resolution of the concerns.

New Signage Municipal Office

Councillor Murphy made a motion that The Community of Three Rivers proceed with replacement of the Municipal Sign at 63 Main Street Petitcodiac at a cost not to exceed \$3200 plus HST. Seconded by Councillor Hall-Middleton. MOTION CARRIED
141-2026

License Agreement – Pedestrian Access on PID 70281852 Council received a draft license agreement from the province that would permit pedestrian access on PID 70281852 during the closure and replacement of Petitcodiac River No. 6 Bridge on Route 106 (Old Post Road). Administration recommended that legal review of the agreement be undertaken jointly by the Municipality and the Petty Trail Blazers ATV Club. Administration further advised that several details require discussion and finalization prior to proceeding with the legal review.

Request for Donation – People for Animal Wellbeing (PAWS Moncton) Council did not wish to make a donation to People for Animal Wellbeing.

Rail Safety Week Council received information on Rail Safety Week which will take place September 21 – 27, 2026. CN will be sending promotional material to be used to educate residents on the importance of this initiative.

Ice Rental Increase Council received a letter from one of the user groups at the Petitcodiac Arena regarding their concerns of the recently announced increase in ice rental rates. Council discussed the reasons for the increase, including increased costs for hydro, servicing, maintenance, supplies, and staffing. Administration was directed to send a letter outlining Council's discussion and the reasoning behind the decision for the rate increase.

Communications

UMNB Council received the following correspondence for review. No action required.

- President's Report
- Executive Director's Report
- Property Tax Regulation and Strategy

Thank you letter Goshen Snowmobile Club 28 – Council received a thank you letter from the Goshen Snowmobile Club for allowing their trails access to land belonging to the municipality.

Closed Session

Motion to go Into Closed Session Councillor Murphy made a motion that the meeting go into closed session. Seconded by Councillor McCully.

MOTION CARRIED
142-2026

Land

Motion to go back into Open Session Councillor Murphy made a motion that the meeting go into open session. Seconded by Councillor McCully.

MOTION CARRIED
143-2026

Passing of Accounts

Community of Three Rivers General Operating Fund

Councillor Murphy made a motion to pay the bills from The Community of Three Rivers General Operating Fund up to August 28, 2026, in the amount of \$61,680.18. Seconded by the Councillor Hall-Middleton.

MOTION CARRIED
144-2026

Community of Three Rivers Sewer Operating Fund

Councillor Murphy made a motion to pay the bills from The Community of Three Rivers Sewer Operating Fund up to August 28, 2026, in the amount of \$2,431.05. Seconded by Councillor Hall-Middleton.

MOTION CARRIED
145-2026

Adjournment Councillor McCully made a motion to adjourn the meeting. Seconded by Councillor Murphy.

Mayor Peter Saunders

Clerk Janice Conley