

THE COMMUNITY OF THREE RIVERS  
MINUTES  
May 3, 2023, 7:00 PM

**Present**

Mayor	-	Peter Saunders
Councillors	-	Angela Silverthorn
	-	Dennis Murphy
	-	Karen Hall-Middleton
	-	Luke Lymburner
Staff	-	Sandra Kelly, Janice Conley

**Call to Order** Mayor Saunders called the meeting to order at 7:00 pm and asked for any additions to the agenda.

**Agenda** It was moved by Councillor Hall-Middleton that the agenda be approved as presented. Seconded by Councillor Lymburner. **MOTION CARRIED**  
069-2023

**Conflict of Interest** There was no conflict of interest declared.

**Approval of Minutes April 19, 2023** Minutes were not prepared at the time of the meeting. No motion made.

## Business Arising from The Minutes

**Disc Golf Course Build Update** Councillor Hall-Middleton reported the developer will begin installation of the 9-hole disc golf course at the Maple Street Park in May 2023 at a cost of \$15,000. The installation should take approximately one week. Currently the committee has secured \$12,350 in funds from grants and donations.

Councillor Hall-Middleton made a motion that The Community of Three Rivers pays \$2650 from the Maple Street Park fund for the remaining balance of the \$15,000 cost to install a 9-hole disc golf course at Maple Street Park. Seconded by Councillor Murphy. **MOTION CARRIED**  
70-2023

**Library Lease Renewal Update** Mayor Saunders reported a letter was received from the building owner in response to a letter Council sent regarding lease negotiations for the library space. He reached out to the building owner but has not received a response yet. Council also discussed other possible locations that could house the library.

Councillor Silverthorn made a motion that The Community of Three Rivers contact Englobe Corp to see if they are available to do a structural inspection on other potential locations to house the Petitcodiac Library. Seconded by Councillor Murphy. MOTION CARRIED  
71-2023

## **New Business**

**The Pantry** Council received a request from the Pantry for funding to help pay for entertainment at the Farmer's Market being held on Thursday nights at the downtown park.

Councillor Hall-Middleton made a motion that the Community of Three Rivers donate \$500 to the Pantry to help pay for entertainment at the Farmer's Market being held on Thursday evenings during the summer of 2023. Seconded by Councillor Lymburner. MOTION CARRIED  
72-2023

**The Pantry – Request for Funding to Restructure Store Front** Council received a letter from the Pantry committee to see if there is any available funding to help them with cost of fixing a portion of their store front that is currently covered with a mural that was installed during the Inspire Festival several years ago. They will be removing the mural. Council requested a letter be sent to the committee that there is no funding available for this project. They also requested additional seating in the downtown park area. It was suggested they look into borrowing picnic tables from the Westmorland County Fairgrounds.

**WCAF – Request for Use of Arena** Council received a request from the Westmorland County Fair Committee for permission to use the Petitcodiac Arena on Friday, June 16<sup>th</sup> for a family oriented wrestling event as a fundraiser.

Councillor Lymburner made a motion that the Community of Three Rivers allow the Westmorland County Fair Committee to use the Petitcodiac Arena on Friday June 16<sup>th</sup>, 2023. to set up and host a wrestling event as a fundraiser. Seconded by Councillor Hall-Middleton.

MOTION CARRIED  
73-2023

**By-law 2023-06 A By-Law designating portions of roads to be accessible to Off-Road Vehicles in the Community of Three Rivers** Background: Council is considering allowing Off-Road Vehicles on certain portions of roadways within the Community of Three Rivers. After the first and second reading of By-Law 2023-06, the By-Law and Schedules A-Q will be sent to the province for review at which point it will come back to the municipality to make necessary amendments if required. A public meeting will be held at a future date to be determined to discuss the details outlined in the by-law prior to Council enacting the by-law by means of a third and final reading.

### **First Reading By-law 2023-06**

#### **A By-Law designating portions of roads to be accessible to Off-Road Vehicles in the Community of Three Rivers**

Motion that By-Law # 2023-06, a by-law to designate portions of roads to be accessible to Off-Road Vehicles as shown on Schedules A to Q attached hereto, be given first reading in its entirety.

Moved by: Councillor Murphy  
Seconded by: Councillor Lymburner

MOTION CARRIED  
74-2023

The clerk gave first reading in its entirety of By-Law #2023-06; a by-law designating portions of roads to be accessible to Off-Road Vehicles in the Community of Three Rivers.

## **Second Reading By-Law 2023-06**

### **A By-Law designating portions of roads to be accessible to Off-Road Vehicles in the Community of Three Rivers**

Motion that By-Law # 2023-06, a by-law to designate portions of roads to be accessible to Off-Road Vehicles as shown on Schedules A to Q attached hereto, be given second reading by title.

Moved by: Councillor Lymburner

Seconded by: Councillor Hall-Middleton

MOTION CARRIED  
75-2023

The clerk gave second reading by title of By-Law #2023-06; a by-law designating portions of roads to be accessible to Off-Road Vehicles in the Community of Three Rivers.

## **Third Reading By-Law 201, A By-Law to Stop Up & Close**

### **A by-law relating to the Stop Up and Close of Spring Street, a future street, in the Community of Three Rivers.**

Motion that By-Law # 201, a by-law that a portion of land labelled as Spring Street, a Future Street in The Community of Three Rivers as shown on Schedule "A" attached hereto and labelled as Parcel 23-A is hereby stopped-up and closed, be given Third reading by title and that it be ordained and passed and that the Mayor and Clerk be authorized to sign same and affix the Corporate Seal of the Municipality thereto.

Moved by: Councillor Lymburner

Seconded by: Councillor Murphy

MOTION CARRIED  
76-2023

The clerk gave third reading by title of by-law 201; a by-law to Stop up and Close Spring Street, a future street in The Community of Three Rivers.

## Resolution to Appoint Building Inspectors

**WHEREAS** the Province of New Brunswick has repealed all regulations related to building standards, permits, and inspections from the *Community Planning Act* and adopted them under the *Building Code Administration Act*;

**AND WHEREAS** Hano Derckson, Denis Frenette, Samuel Frenette, Patrick Gaudet, Martin Picot, Adrien Robichaud, and Bill Wright have been accepted by the Southeast Regional Service Commission as Building Inspectors;

**BE IT RESOLVED** that the Municipal Council of The Community of Three Rivers appoint the above-named Inspectors as Building Inspectors for The Community of Three Rivers under Section 71 of the *Local Governance Act*;

**BE IT FURTHER RESOLVED** that The Community of Three Rivers hereby gives authority to the Building Inspectors to issue orders and to lay information for offences under Section 14 of the *Building Code Administration Act*.

MOVED BY: Councillor Murphy  
SECNDED BY: Councillor Silverthorn

MOTION CARRIED  
77-2023

## Motion to Increase Pool User Rates

Councillor Murphy made a motion that the Community of Three Rivers set the registration fees for the Summer Swim Program to the following amounts:

Single Membership	First Session	\$100	Second Session	\$40
Family Membership	First Session	\$220	Second Session	\$80

1<sup>st</sup> session includes lessons and public swims all summer, 2<sup>nd</sup> session registration fee is for lessons only.

Family Membership for Public swims, no lessons	\$150
Single Membership for Public Swims, no lessons	\$70

Pool Drop In Rates remain the same:	Adults	\$3
	18 & under	\$2

Seconded by Councillor Lymburner.

MOTION CARRIED  
78-2023

**Maintenance Work Ball Field** Councillor Murphy reported that after closer inspection, the back stop at the ballfield is in need of repair. Works department manager Adam Mckiel will reach out to Eastern Fence to determine what is required to make the repairs. There are also 6 lights out at the ballfield as well. This will be brought back to a future meeting when an accurate quote can be obtained for both repairs.

**Motion to Purchase Fire Truck – Petitcodiac Fire Department**

Councillor Lymburner made a motion that The Community of Three Rivers purchase a Stock Built Pumper Truck from For Garry Fire Truck to replace the 2018 Freightliner damaged on site during a highway accident response at a cost of \$795,000 before taxes. Payment will be secured from the insurance claim payout and Municipal Capital Borrowing Board Funding. Seconded by Councillor Murphy.

MOTION CARRIED  
79-2023

**Reminder Zone 2 Meeting** Council was reminded of the upcoming zone 2 meeting to be held May 6, 2023, in Sackville.

## Correspondence

**United Way AGM** Council received an invitation to the annual United Way AGM. At the time of the meeting no one was able to attend.

## Committee

**Public Works & Transportation, Sewer Department** Councillor Lymburner will be looking at implementing more robust safety policies within the Works Department.

**Public Safety/ By-Law Enforcement** Mayor Saunders received a report from the RCMP that this year’s Pollett River Run went well with no major issues.

**Recreation - Programs & Events** Councillor Murphy reported:

**Pool:** staff is currently working on assessing needs and ordering supplies to get the pool ready for the upcoming season

**Arena:** staff is currently completing painting for this year and will soon be moving over to the works department for summer maintenance

**Tennis Courts:** plans are underway to transform this area into a pickleball court on one side and a basketball court on the other. More information will be provided later when quotes are available.

**Recreation Director:** a temporary recreation director is in place until a permanent employee is put in place

**Finance** Nothing to report.

**Environmental Health** Nothing to report.

**Community Development** Councillor Hall-Middleton reported:

**Corner Lot of Main and Old Post Road:** a volunteer group is looking to expand their beautification project in this area. They have the owner's permission to move forward with this initiative.

**EMO** CAO Sandra Kelly reported she attended their quarterly meeting. They are working to ensure all communities have an EMO plan in place and are able to share resources. Their next meeting will be in September 2023.

**Library** Councillor Silverthorn reported:

- she met with the library board
- the library is looking to expand a program that would see the library become a drop in place for newcomers where they can gather information about the community. It was suggested a welcome packet be developed to welcome newcomers.
- the library now has a skateboard loaning program in place
- the library will be employing another full-time librarian which will enable them to run more programs

**Regional Service Commission**  
attended the last RSC meeting.

Mayor Saunders reported he and Deputy Mayor Murphy

### **General Government**

- Council was reminded there is a long-term planning meeting on May 9<sup>th</sup>, 6:30 at the village office.
- CAO Sandra Kelly reported she attended a Westmorland County Fair meeting. As a result of Council's request, the fair committee provided a report. Sandra briefed Council on the report covering topics such as upcoming fundraising efforts, this year's fair, repairs and work needed on the fair grounds and their current financial status.

## **Passing of Accounts**

### **Community of Three Rivers General Operating Fund**

Councillor Murphy made a motion to pay the bills from The Community of Three Rivers General Operating Fund up to May 3rd, 2023, in the amount of \$74,819.99. Seconded by Councillor Lymburner.

MOTION CARRIED  
80-2023

### **Community of Three Rivers General Operating Fund**

Councillor Murphy made a motion to pay the bills from The Community of Three Rivers Sewer Operating Fund up to May 3rd, 2023 in the amount of \$6,472.53. Seconded by Councillor Hall-Middleton

MOTION CARRIED  
81-2023

### **Adjournment**

Councillor Murphy made a motion to adjourn the meeting.

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Mayor Saunders

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Clerk Janice Conley