

THE COMMUNITY OF THREE RIVERS
MINUTES
June 19, 2024, 6:30PM

Present

Mayor	-	Peter Saunders
Councillors	-	Angela Silverthorn
	-	Dennis Murphy
	-	Karen Hall-Middleton
Staff	-	Sandra Kelly, Janice Conley
Absent	-	Luke Lymburner

Call to Order Deputy Mayor Murphy called the meeting to order at 6:30 pm and asked for any additions to the agenda.

Agenda It was moved by Councillor Hall-Middleton that the agenda be approved with 4 additions: approval of June 5, 2024, minutes, Memorandum of Understanding SPFMBA and 2 in camera; human resources and land. Seconded by Councillor Silverthorn. MOTION CARRIED
88-2024

Conflict of Interest There was no conflict of interest declared.

Approval of Minutes May 15th, 2024

Councillor Hall-Middleton made a motion to approve the minutes of May 15th, 2024, as circulated. Seconded by Councillor Silverthorn . MOTION CARRIED
89-2024

Mayor Saunders arrived at 6:37 and took over as chair of the meeting.

Approval of Minutes June 5th, 2024

Councillor Hall-Middleton made a motion to approve the minutes of June 5th, 2024. Seconded by Councillor Murphy. MOTION CARRIED
90-2024

Presentations

Recreation Director Natalie Griffin

Reciprocal Agreement between The Community of Three Rivers (COTR) and Anglophone East School District (ASD-E)

Background Recreation Director Natalie Griffin presented Council with a proposed Reciprocal Agreement between The Community of Three Rivers (COTR) and Anglophone East School District (ASD-E) The document outlined covenants of the Municipality and the District regarding topics such as maintenance of sports fields/recreational facilities, availability and use of Petitcodiac Regional School facilities, length of term and liability insurance. Council requested a few amendments to the document presented.

Motion to Approve Reciprocal Agreement between The Community of Three Rivers (COTR) and Anglophone East School District (ASD-E)

Councillor Silverthorn made a motion that The Community of Three Rivers enter into a Reciprocal Agreement with Anglophone East School District contingent on the amendments requested by Council in the proposed document be agreed upon by both parties. Seconded by Councillor Murphy.

MOTION CARRIED
91-2024

Memorandum of Understanding between The Community of Three Rivers and the Salisbury Petitcodiac Flyers Minor Baseball Association

Background: the SPFMBA has requested a memorandum of understanding with The Community of Three Rivers where they will provide administration and organization, coaching and training, some aspects of facilities and equipment maintenance, safety and health guidelines/insurance, and sportsmanship and ethics guidelines through their code of conduct.

In return, they are requesting COTR make the facility and requested field times available, ensure the field is mowed at regular intervals, the field is lined for games, let them know when fields are not manageable or safe for use and the need to cancel events 2 weeks prior to date in question.

Motion to Enter into Memorandum of Understanding (MOU) with Salisbury-Petitcodiac Flyers Minor Baseball Association (SPFMBA)

WHEREAS: The Salisbury-Petitcodiac Flyers Minor Ball Association (hereinafter referred to as SPFMBA) plays a crucial role in providing youth sports and recreation activities within our community.

WHEREAS: The maintenance and administration of the ball fields are essential to ensure the safety and enjoyment of all participants.

WHEREAS: A collaborative effort between The Community of Three Rivers and the SPFMBA will enhance the quality and availability of these facilities for the community.

BE IT RESOLVED: That the Council of The Community of Three Rivers agrees to enter into a Memorandum of Understanding with the SPFMBA as per the terms outlined in the document presented at the June 19th, 2024 Council Meeting .

BE IT FURTHER RESOLVED: That the Mayor and Clerk are authorized to execute the Memorandum of Understanding on behalf of the Council.

Moved By Councillor Dennis Murphy

Seconded By Councillor Angela Silverthorn

MOTION CARRIED
92-2024

Business Arising from The Minutes

Residential/Industrial Development – Proposed Incentive for Multi-Unit Development Council was presented with a draft incentive program for multi-unit residential development in the Community of Three Rivers. After review, Council requested 2 adjustments and that it be sent out for legal opinion. The draft will be posted on The Community of Three Rivers website.

Councillor Murphy made a motion that The Community of Three Rivers send the proposed Incentive policy for multi-unit development to legal counsel for review. Seconded by Councillor Hall-Middleton.

MOTION CARRIED
93-2024

Library Update Englobe Engineering is in the process of conducting a comprehensive analysis of 22 Price Street to determine the compatibility of the building to be used as a future library for The Community of Three Rivers. More information will be presented when available.

EMO Update Mayor Saunders reported he attended a meeting with the Protective Services Committee from the Regional Service Committee on June 14th and their recommendation is to move forward with Regional EMO model.

Rezoning Application Council received notice from Plan 360 that an application for rezoning has been received for 33 Russell Street. A drafted timeline for the rezoning process was provided for Council's consideration. This process would see the property change the zone from Community Use to Residential.

Westmorland County Fair Annual Funding Financial statements for the Westmorland County Fair were provided for Council's perusal. As per a motion made at a Council meeting held May 15th, 2024, the fair's annual funding in the amount of \$4000 was released.

New Business

Request to have Train Whistle Stopped at Rail Crossings in Petitcodiac A concerned citizen made a request that the municipality look into the process of having the train whistle stopped while going through Petitcodiac. Initial inquiries were conducted with Transport Canada at which point, we were referred to have discussions with CN. Council was asked if they would like to proceed with the investigation of the process/requirements to have the train whistle stopped.

Councillor Murphy made a motion that The Community of Three Rivers not proceed with the investigation of the process to have the train whistle stopped at rail crossings in Petitcodiac and that the train whistle serves as a crucial safety measure to alert pedestrians and motorists of an approaching train. Seconded by Councillor Hall-Middleton.

MOTION CARRIED
94-2024

Request for Donation Local Food Box Program – The Pantry

Councillor Silverthorn made a motion that The Community of Three Rivers donate \$500 to The Pantry to support their Local Food Box Program for 2024. Seconded by Councillor Murphy.

MOTION CARRIED
95-2024

Request for Donation – Entertainment Farmer's Market

Councillor Murphy made a motion that The Community of donate \$500 towards entertainment costs for the 2024 Farmer's Market. Seconded by Councillor Hall-Middleton.

MOTION CARRIED
96-2024

Request to Install Dog Waste Stations in Petitcodiac

Councillor Hall-Middleton made a motion that The Community of Three Rivers purchase 2 dog waste stations with placement/installation locations to be determined. Seconded by Councillor Murphy.

MOTION CARRIED
97-2024

UMNB Conference October 4-6, 2024 The conference will be held in Fredericton this year. Mayor Saunders requested if anyone is interested in going, please let staff know as soon as possible. Councillor Silverthorn expressed interest in going.

Arena Door Replacement – Front and Side Entrance This item will be tabled as staff is waiting for a second quote.

Business Entrances Main Street Petitcodiac Council received a request from a downtown business requesting funding to make their building accessible. They also provided samples of ramps that they felt would achieve this goal. Council requested a letter be sent explaining that the municipality does not fund local businesses and they can contact Accessible NB for more information about making buildings accessible.

Complaint Re: Unfenced Livestock – Hicks Settlement Council received a letter from residents in Hicks Settlement regarding cattle that are not properly fenced and are roaming causing damage to property and potential hazards on the roadways. Staff was directed to research existing legislation in other areas and contact the NBSPCA and Agriculture NB.

Motion to Recess

Councillor Murphy made a motion to have a 5-minute recess. Seconded by Councillor Hall-Middleton.

MOTION CARRIED
98-2024

Correspondence

Local Governance Commission Act Council received notification that the Local Governance Commission Act was proclaimed on May 15, 2024, and the Local Governance Commission is now operational. The correspondence also outlined some of the duties of the Commission and listed its members.

Hospice SENB Annual Report (emailed) Council received an email with Hospice Southeast New Brunswick's annual report highlighting key achievements.

NB Power 2024 Herbicide Program Council received an email from NB Power regarding the upcoming vegetation control program along its transmission line rights-of-way throughout New Brunswick in 2024.

Invitation to CBCD AGM June 26, 2024

Council received an invitation to the CBCD Annual General Meeting on Wednesday, June 26th, 2024 at the Four Points Sheraton in Moncton. At the time of the meeting, no one was able to attend.

NB Biodiversity Strategy Review – Mike Holland (emailed) This email contained a letter from Honorable Mike Holland, Minister of Natural Resources, concerning the renewal of the New Brunswick biodiversity strategy. For Council’s perusal – no action required no action taken.

In Camera Session

In Camera Session

Councillor Hall-Middleton made a motion that the meeting go into an in-camera session.

Seconded by Councillor Silverthorn.

MOTION CARRIED
99-2024

Legal

Land

Regular Session

Councillor Silverthorn made a motion that the meeting go back to regular session. Seconded by

Councillor Murphy.

MOTION CARRIED
100-2024

Motion to Proceed with Delivery of Letter Re: Dog Bite

Background: Council was provided with a letter by legal counsel with respect to an ongoing dog bite investigation. The letter is written to the owners of the dog that was involved in this incident. The dog has been deemed dangerous as per a report submitted by an independent dog behavior specialist.

Councillor Hall-Middleton made a motion that The Community of Three Rivers have a letter delivered to the owners of a dog who has been deemed dangerous and was involved in a dog bite incident in the municipality. Seconded by Councillor Silverthorn.

MOTION CARRIED
101-2024

Department Reports

Ward 1 Councillor Hall-Middleton reported she did an informal survey of residents in Ward 1. One of the concerns was the sharp turn on Route 885 that goes from the Intervale Road onto the Havelock Road. She asked that Council write a letter to the Department of Transportation & Infrastructure requesting a solution that would make this turn safer.

Ward 3 Councillor Silverthorn reported:

- Elgin Eco Association
 - Student employees
 - Summer programs at the park
- Computer skills program started
- Flags have been ordered for Elgin and will be installed

Public Works & Transportation, Sewer Councillor Lymburner was not in attendance to give his report.

Public Safety Mayor Saunders reported the RCMP has a new corporal on staff – Corporal Mark Wright. The Petittcodiac Fire Department will be having an open house June 22, 2024 from 10-2 to showcase their new trucks and host a recruitment drive.

Recreation Councillor Murphy reported;

- Arena
 - Ball hockey program in full swing
 - Staff is doing seasonal painting
- Pool
 - Pool is ready for the upcoming swim program

Recreation cont.

- Canada Day Schedule is out
- Basketball – court is up and running, a quote will be provided to paint lines on the court

Finance Council received up to date revenue and expense reports to be reviewed

Environmental Health Nothing to report at this time.

Community Development Councillor Hall-Middleton gave an update on:

- Farmers Market will be starting next week
- A brochure has been developed by the Maritime Motorsport Hall of Fame. The municipality has added a page with description of trails in the municipality
- Whose ur Mudder was a success

Residential & Industrial Development Discussed earlier in the meeting.

EMO Discussed earlier in the meeting

Library Discussed earlier in the meeting.

Regional Service Commission Mayor Saunders reported on the Regional Service Commission meeting. Items discussed were:

- housing development
- There was an election of officers

General Government Clerk Janice Conley requested Committee Reports be submitted in writing or by email prior to regular Council Meetings.

Passing of Accounts

Community of Three Rivers General Operating Fund

Councillor Murphy made a motion to pay the bills from The Community of Three Rivers General Operating Fund up to June 19, 2024, in the amount of \$99,516.74. Seconded by Councillor Hall-Middleton.

MOTION CARRIED
102-2024

Community of Three Rivers General Sewer Operating Fund

Councillor Murphy made a motion to pay the bills from The Community of Three Rivers Sewer Operating Fund up to June 19, 2024, in the amount of \$7583.95. Seconded by Councillor Hall Middleton.

MOTION CARRIED
103-2024

Adjournment Councillor Hall-Middleton made a motion to adjourn the meeting.

Mayor Saunders

Clerk Janice Conley