

THE COMMUNITY OF THREE RIVERS
MINUTES
November 15, 2023, 6:30 PM

Present

Mayor	-	Peter Saunders
Councillors	-	Angela Silverthorn
	-	Dennis Murphy
	-	Karen Hall-Middleton
	-	Luke Lymburner
Staff	-	Sandra Kelly, Janice Conley

Call to Order Mayor Saunders called the meeting to order at 6:36 pm and asked for any additions to the agenda.

Agenda It was moved by Councillor Murphy that the agenda be approved as presented.
Seconded by Councillor Lymburner. MOTION CARRIED
187-2023

Conflict of Interest Councillor Silverthorn declared a conflict with the In-Camera Session – Human Resources.

Approval of Minutes November 1st, 2023

The minutes were not made available to Council due to a technical error and will be brought back to the next meeting.

Presentations No presentations

Business Arising from The Minutes

Library Update Mayor Saunders reported that after further investigation, the next step in determining the viability of the former Saint James church as a future home for the library would be to have an environmental assessment completed. Staff was directed to make arrangements to have this done.

New Business

Pool Retrofit Project A quote was received in the amount of \$6000 to have an assessment done to diagnose issues with the pool including the pump and piping at the Petitcodiac outdoor pool. Council was informed that a second quote will be obtained. (Mike lavesque serenity pools)

Motion to Approve General Operating Budget 2024

On a motion made by Councillor Murphy and seconded by Councillor Silverthorn, this is to certify that on the 15th day of November, 2023 the Council of the Local Government of The Community of Three Rivers resolved that the sum of \$3,797,831 be the total operating budget of the Local Government, that the sum of \$ 3,046,798 be the Warrant of the Local Government for the ensuing year, and that the tax rate(s) for the Local Government be as follows: Petitcodiac \$1.2973, Elgin Center \$1.0333, Elgin Parish \$0.9967 and Salisbury \$0.9899. The Council orders and directs the levying by the Minister of Local Government of said amount on real property liable to taxation under the Assessment Act within the local government of The Community of Three Rivers.

Adopted this 15th day of November 2023 by the Council of the local government of The Community of Three Rivers.

MOTION CARRIED
188-2023

Motion To Set Utility Rate 2024

Councillor Murphy made a motion that the Community of Three Rivers set the annual Wastewater Utility Rate to \$340 per unit effective January 1, 2024. Seconded by Councillor Lymburner.

MOTION CARRIED
189-2023

Motion to Approve Sewer Operating Budget 2024

On a motion by Councillor Murphy and seconded by Councillor Silverthorn, this is to certify that on the 15th day of November 2023, the Council of the Local Government of The Community of Three Rivers resolved that pursuant to subsection 117(4) of the Local Governance Act, the total budget for the water and wastewater utility for the ensuing year would consist of total revenues of \$273,840 and total expenditures of \$273,840.

Adopted this 15th day of November 2023 by the Council of the local government of The Community of Three Rivers

MOTION CARRIED
190-2023

Motion to Purchase Trackless Salt Trailer

Councillor Lymburner made a motion that The Community of Three Rivers purchase a tow behind salt spreader for the sidewalk trackless machine from Napa Auto Supplies at a cost of \$6174 plus tax. Seconded by Councillor Murphy.

MOTION CARRIED
191-2023

Correspondence

UMNB Letter to Hon. Blane Higgs, Premier

A letter was presented to Council in which UMNB addressed the premier with regards to his comments in a recent newspaper article regarding blocking municipalities from accessing federal funding. For Council's perusal. No action required no action taken.

In Camera

In Camera Session

Councillor Lymburner made a motion that the meeting go into an in-camera session. Seconded by Councillor Hall-Middleton. MOTION CARRIED
192-2023

Human Resources (2)

Regular Session

Councillor Murphy made a motion that the meeting go back to a regular meeting. Seconded by Councillor Lymburner. MOTION CARRIED
193-2023

Department Reports

Public Works & Transportation, Sewer Councillor Lymburner reported:

- Council requested a draft policy be presented at the next meeting outlining details of a pilot project for winter scheduling for the works department.

Public Safety

- Mayor Saunders reported he has an upcoming meeting with the Regional Service Commission's Protective services committee.

Recreation Councillor Murphy reported:

- Good attendance at the Halloween skate
- Parade is shaping up quite nicely with approximately 30 entries.
- Pickleball numbers have been good.
- Skate with Santa on Sunday December 17th and is also working on a breakfast with Santa.
- Holiday light tour is scheduled.
- She is working on a budget for the winter carnival.

Finance CAO Sandra Kelly reported that a number of outstanding wastewater accounts have been paid. She will provide a detailed report at the next meeting.

Environmental Health Councillor Lymburner reported:

The Maritime Motorsport Hall of Fame is moving forward with their expansion. The site plan has been approved by Plan 360. They have been approved for funding through the RDC and an application has been sent in to ACOA for additional funding. They are proposing a start date of early spring.

Community Development Councillor Hall-Middleton reported:

- The 25th anniversary celebration of the War Museum went well. The minister of Tourism Tammy Scott Wallace attended and offered contact information for resources on how to promote tourism in our area.
- Garden Club planted tulip bulbs in the large garden at the head of main street and are busy winterizing the community garden at Maple Street Park
- Community of Three Rivers Meet and Greet sessions were a success in both Wards 1 and 3
- The Annabelle Women’s Institute will be hosting an information session on Computers and iPad at the Community Hub on November 25th.
- Plans are in the works for a Downtown Shopping Party with local businesses and vendors taking part with a date to be determined at a later date.
- Councillor Hall-Middleton requested some work be done at Melish Manor and as a result some exterior work has been done. The railing still needs to be replaced.
- Discussions are still ongoing regarding moving the sliding hill at Maple Street Park.
- A Christmas display will be set up at the Municipal office and a photo contest will be announced for photos taken at this location.

Residential & Industrial Development Nothing to report at this time.

EMO Nothing to report at this time.

Library Discussed earlier in the meeting.

Regional Service Commission Nothing to report at this time.

General Government **Mayor Saunders reported:**

- Mayor Saunders reported he attended the 25th anniversary for the War Museum
- Mayor Saunders reported he attended the Remembrance Day Services in the village

Ward 1 Councillor Hall-Middleton reported:

- The first North River Church is having a Christmas bazaar.
- The Killams Mills Church is having a tree lighting and meet and greet.

Ward 3 Councillor Silverthorn reported:

- Elgin Senior’s having a bake sale Nov. 18
- Seniors’ groups from Anagance, Petitcodiac, and Elgin having a supper and gift swap together at the Petitcodiac Legion
- EEA are having a 20 year celebration for volunteers
- There is a fitness class being held on Wednesdays in Elgin

Passing of Accounts

Community of Three Rivers General Operating Fund

Councillor Murphy made a motion to pay the bills from The Community of Three Rivers General Operating Fund up to November 15th, 2023, in the amount of \$203,570.77 . Seconded by Councillor Hall-Middleton. MOTION CARRIED 194-2023

Community of Three Rivers Sewer Operating Fund

Councillor Murphy made a motion to pay the bills from The Community of Three Rivers Sewer Operating Fund up to November 15th, 2023 in the amount of \$597.92. Seconded by Councillor Silverthorn. MOTION CARRIED 195-2023

Adjournment Councillor Murphy made a motion to adjourn the meeting.

Mayor Saunders

Clerk Janice Conley