

THE COMMUNITY OF THREE RIVERS
MINUTES
December 20, 2023, 6:30PM

Present

Mayor	-	Peter Saunders
Councillors	-	Angela Silverthorn
	-	Dennis Murphy
	-	Karen Hall-Middleton
	-	Luke Lymburner
Staff	-	Sandra Kelly, Janice Conley

Call to Order Mayor Saunders called the meeting to order at 6:35 pm and asked for any additions to the agenda.

Agenda It was moved by Councillor Murphy that the agenda be approved with three additions. Seconded by Councillor Silverthorn.

MOTION CARRIED
210-2023

Conflict of Interest There was no conflict of interest declared.

Approval of Minutes December 6, 2023

Councillor Murphy made a motion to approve the minutes of December 6, 2023, as circulated.
Seconded by Councillor Lymburner.

MOTION CARRIED
211-2023

Approval of Minutes December 14, 2023

Councillor Murphy made a motion to approve the minutes of December 14, 2023, as circulated.
Seconded by Councillor Silverthorn.

MOTION CARRIED
212-2023

Business Arising from The Minutes

Letter of Support Petty Trail Blazers Club

Councillor Murphy made a motion that The Community of Three Rivers approve a letter to support the Petty Trail Blazers application for funding to improve their trail system in The Community of Three Rivers. Seconded by Councillor Lymburner.

MOTION CARRIED
213-2023

Library Update Mayor Saunders reported the ownership of 22 Price Street has been transferred to the Municipality as of December 15, 2023, and a hazmat assessment will be conducted mid January 2024. Councillor Silverthorn will contact the Albert-Westmorland-Kent Regional Library Office as well as the local Public Library Board to determine next steps in the process of preparing the building to house the library.

New Business

Motion to Transfer Funds: General Operating Fund to General Capital Reserve

No motion made to transfer funds for 2023.

Motion to Transfer Funds: Sewer Operating Fund to Sewer Capital Reserve

Councillor Murphy made a motion that The Community of Three Rivers transfers \$38,000 from the Sewer Operating Fund to the Sewer Capital Reserve Fund for 2023 to be used for future capital projects. Seconded by Councillor Lymburner.

MOTION CARRIED
214-2023

Motion to Transfer Funds: General Operating Fund to the Capital Reserve Fund for PFD Replacement Pumper Truck

Councillor Murphy made a motion that The Community of Three Rivers transfer \$472,828.37 from the General Operating Fund to the Capital Reserve Fund. These funds represent the remaining balance of the Insurance payout for the total loss of the Petitcodiac Volunteer Fire Department's 2018 fire truck and funding from the Municipal Capital Borrowing Board that will be used to pay for the Fire Department's new 2023 Pumper Truck coming in 2024. Seconded by Councillor Hall-Middleton.

MOTION CARRIED
215-2023

Motion to Transfer Funds: General Operating Fund to the Capital Reserve Fund for PFD Rescue Vehicle

Councillor Murphy made a motion that The Community of Three Rivers transfer \$395,887.32 from the General Operating Fund to the Capital Reserve Fund. These funds represent the remaining balance of funding from the Municipal Capital Borrowing Board loan to purchase the Petitcodiac Fire Department's new Rescue Vehicle coming in teams 2024. Seconded by Councillor Lymburner.

MOTION CARRIED
216-2023

Motion to Transfer Funds: General Operating Fund to the Gas Tax Bank Account

Councillor Murphy made a motion that The Community of Three Rivers transfer \$55,980.18 from the General Operating Fund to the Gas Tax Account. This represents the gas tax allocation for 2023 minus the expense of sewer upgrades completed on Renfrew Street in late 2023.

Seconded by Councillor Lymburner.

MOTION CARRIED
217-2023

Correspondence

UMNB Update Council received an update from UMNB regarding a potential change in the municipal landscape in New Brunswick. UMNB has entered discussions with the Cities of New Brunswick Association (CNBA) on how to build a stronger partnership and association to work on behalf of all municipalities. More updates will be forthcoming when available.

Contribution to Political Parties Council received an email regarding contributions to political parties. It stated that municipalities refrain from reimbursing any member of Council or staff for any contribution to political parties to ensure the integrity of the political process and prevent any undue influence arising from such contributions.

Circular Materials Confirmation Confirmation was received from Circular Materials of The Community of Three River's intention to opt-in to a contract with Circular Materials with a transition date of May 1, 2024.

Newsletter Maritime Motorsport Hall of Fame Provided for Council's perusal. No action required no action taken.

In Camera - No In Camera Session

Department Reports

Public Works & Transportation, Sewer Councillor Lymburner reported:

- Sewer project on Renfrew Street is complete. They replaced 100 meters of pipe. The project went over budget due to the unforeseen need to replace footing material.
- Glass recycling bins have been installed at the Municipal Garage
- Posts have been installed at the outdoor skating rink to install safety netting for hockey pucks.
- An update was given on equipment repairs etc.
- The 12-week pilot project for winter maintenance begins January 1, 2024.

Public Safety Mayor Saunders attended a meeting on December 6, 2023 at the Regional Service Commission where members on the Public Security Committee met with several organizations to address municipal concerns they may have. Some of the organizations represented were the RCMP, EMO, the Fire Marshall, Ambulance NB, The Red Cross, Tri County Rescue etc. Council then discussed how to move forward with an EMO Plan with the assistance of the Emergency Measures Organization. Councillors Silverthorn and Hall-Middleton are working on this project.

Recreation Councillor Murphy reported:

- Recreation Director is in the process of organizing activities for an upcoming winter carnival.
- There were many successful seasonal activities that took place in December.
- The pool's pump system was reviewed and a quote will be provided. It was suggested that due to the size and age of the pool, a liner was not a good idea.
- There will be a new Petitcodiac/ Salisbury Soccer Association for 2024 that will take over the responsibility of running the soccer program.
- It was decided not to make repairs to the humidifier at the arena as they are going to be replaced later in 2024.
- Propane tanks from the arena have been stolen with a replacement cost of \$2000.

Finance Mayor Saunders asked Council to review numbers on the current budget to see if they have any questions in their departments.

Environmental Health Renfrew sewer project discussed under works department update.

Community Development Councillor Hall-Middleton reported:

- Petitcodiac Shopping Party was a huge success.
- The Garden Club did not receive their grant for a new project at Maple Street Park. They will be looking at other avenues of funding.
- Councillor Hall-Middleton will be meeting with Tourism NB to see how to move forward with promotion of Three Rivers in the new year.
- Councillor Hall-Middleton will be meeting with a Councillor from Maple Hills to discuss advocating for small communities.

Residential & Industrial Development Nothing to report at this time.

EMO Discussed under Public Safety.

Library Discussed under Library Update.

Regional Service Commission Mayor Saunders and Councillor Murphy attended the last Regional Service Commission. Order of business centered around transfer of funds for year end and a presentation on forecasted development of municipalities in our area for the next 10 years.

General Government Nothing to report at this time.

Ward 1 Nothing to report at this time.

Ward 3 Councillor Silverthorn reported they had a celebration with the Elgin Eco Association celebrating one of their 20-year volunteers.

Passing of Accounts

Community of Three Rivers General Operating Fund

Councillor Murphy made a motion to pay the bills from The Community of Three Rivers General Operating Fund up to December 20th, 2023, in the amount of \$180,060.75 . Seconded by Councillor Hall-Middleton.

MOTION CARRIED
218-2023

Community of Three Rivers General Sewer Operating Fund

Councillor Murphy made a motion to pay the bills from The Community of Three Rivers Sewer Operating Fund up to December 20th, 2023, in the amount of \$3,196.12. Seconded by Councillor Silverthorn.

MOTION CARRIED
219-2023

Adjournment Councillor Murphy made a motion to adjourn the meeting.

Mayor Saunders

Clerk Janice Conley