

THE COMMUNITY OF THREE RIVERS
MINUTES
November 6, 2024, 6:30PM

Present

Mayor	-	Peter Saunders
Councillors	-	Angela Silverthorn
	-	Dennis Murphy
	-	Karen Hall-Middleton
	-	Luke Lymburner
Staff	-	Sandra Kelly, Janice Conley

Call to Order Mayor Saunders called the meeting to order at 6:36 pm and asked for any additions to the agenda. Mayor Saunders added one item

Agenda It was moved by Councillor Hall-Middleton that the agenda be approved with the following amendments:

- Additions
 - Letter Regarding Abandoned Property

Seconded by Councillor Lymburner

MOTION CARRIED
167-2024

Conflict of Interest There was no conflict of interest declared.

Approval of Minutes of October 16, 2024

Councillor Hall-Middleton made a motion to approve the minutes of October 16, 2024, as presented. Seconded by Councillor Silverthorn.

MOTION CARRIED
168-2024

Presentations No Presentations

Business Arising from The Minutes

No Business Arising from the Minutes

New Business

Motion to Transfer Funds for Railway Avenue Paving Project

Councillor Murphy made a motion that The Community of Three Rivers transfer funds from the Village of Petitcodiac Gas Tax Fund to the General Operating Fund to pay Brown's Paving in the amount of \$64,525.30 for the cost to resurface a portion of Railway Avenue that was not included in the original tender for the Railway Avenue Sewer Upgrade project 2024. Seconded by Councillor Lymburner.

MOTION CARRIED
169-2024

Motion to Transfer Funds for Payment – 2023 Freightliner Rescue Fire Truck

Background: A motion of Council on July 7, 2022 was made for the purchase of a new rescue apparatus (2023 Freightliner M2-106) for the Petitcodiac Fire Department. The original approved motion authorized a budget of \$515,761 (plus HST) for the Freightliner and financing was secured. Due to an unexpected increase upon invoicing, a \$30,000 overage was funded from the Village of Petitcodiac's Capital Reserve. This motion will transfer those funds out of the Petitcodiac Fire Department's 2024 operational budget back into the Village of Petitcodiac Capital Reserve.

Councillor Murphy made a motion that The Community of Three Rivers transfers \$30,000 from the Petitcodiac Fire Department's Operational Budget to the Village of Petitcodiac's Capital Reserve Fund to replace funds transferred to cover the extra cost of the 2023 Freightliner M2-106 for the Petitcodiac Fire Department. Seconded by Councillor Hall-Middleton.

MOTION CARRIED
170-2024

Motion to Transfer Funds from Restricted Bank Account to Operating Fund - 2018 Fire Truck

Background: A motion was made in December 2023 that The Community of Three Rivers transfer insurance proceed funds in the amount of \$174,410 from the General Operating Fund to a restricted bank account for The Community of Three Rivers. The insurance funds were from the loss of the 2018 Fire Truck in a motor vehicle accident and must be held to pay the annual Municipal Capital Borrowing Board Debenture No BR 36-2017 for the duration of the loan up to and including 2027.

Councillor Murphy made a motion that The Community of Three Rivers transfers \$42,407 from the Restricted Bank Account, (containing insurance proceeds from the 2018 Freightliner that was written off in a motor vehicle accident), to the Community of Three Rivers Operating Fund for the 2024 payment to the Municipal Capital Borrowing Board Debenture No BR36-2017 for the Petitcodiac Fire Department's 2018 Freightliner. Seconded by Councillor Lymburner.

MOTION CARRIED
171-2024

Budget Meeting Dates

Budget meetings for The Community of Three Rivers will be held November 21st and November 28th, 2024 at 6:30 at the Municipal Office.

Welcome Signs – Ward 1

Councillor Hall-Middleton made a motion that The Community of Three Rivers purchase and install 4 welcome signs for some of the smaller communities in Ward 1 from Shaw Signs at a cost of \$6135.25 including HST. Seconded by Councillor Lymburner.

Question: Councillor Murphy questioned if the font is big enough to be read from a distance. Councillor Hall-Middleton will check this detail.

MOTION CARRIED
172-2024

Seasonal Celebrations/Gifts/Office Hours 2024

Council agreed that:

There will be no seasonal gathering for council or staff

Christmas turkeys will be purchased for council and staff

Gift cards will be purchased for staff

Office Hours for Holiday Season: Closed Noon at December 24th reopening Thursday January 2, 2025. Office staff will use holiday time.

Horizon Health Needs Assessment – Salisbury, Havelock, Elgin , Petincodiac & Surrounding Areas Councillor Silverthorn requested Council review the 2024 Horizon Health Needs Assessment for discussion at a future meeting.

Correspondence

Thank You Letter – Council received a thank you letter from the Elgin Eco Association for the donation made towards their annual bike race.

Thank You Letter – Council received a thank you letter from the Friends of the Jordon LifeCare Centre Foundation Ltd. for a donation made towards their fund-raising golf tournament.

Unsanitary Premises Complaint Council reviewed a letter from a concerned resident regarding an abandoned property in the village. Council requested a letter be sent to respond to their concerns.

In Camera

In Camera Session Councillor Murphy made a motion that the meeting go into a closed session. Seconded by Councillor Lymburner. MOTION CARRIED
173-2024

Human Resources
Land

Regular Session Councillor Murphy made a motion that the meeting go back to regular session. Seconded by Councillor Lymburner. MOTION CARRIED
174-2024

Passing of Accounts

Community of Three Rivers General Operating Fund

Councillor Murphy made a motion to pay the bills from The Community of Three Rivers General Operating Fund up to November 6, 2024, in the amount of \$176,744.08. Seconded by Councillor Silverthorn.

MOTION CARRIED
175-2024

Community of Three Rivers Sewer Operating Fund

Councillor Murphy made a motion to pay the bills from The Community of Three Rivers Sewer Operating Fund up to November 6, 2024, in the amount of \$11,420.77. Seconded by Councillor Lymburner.

MOTION CARRIED
175-2024

Adjournment Councillor Hall-Middleton made a motion to adjourn the meeting.

Mayor Saunders

Clerk Janice Conley