

THE COMMUNITY OF THREE RIVERS
MINUTES
August 21, 2024, 6:30PM

Present

Mayor	-	Peter Saunders
Councillors	-	Angela Silverthorn
	-	Karen Hall-Middleton
	-	Luke Lymburner
Staff	-	Sandra Kelly
Absent	-	Janice Conley

Call to Order Mayor Saunders called the meeting to order at 6:30 pm and asked for any additions to the agenda.

Agenda It was moved by Councillor Murphy that the agenda be approved as circulated.
Seconded by Councillor Lymburner. MOTION CARRIED
120-2024

Conflict of Interest No conflict of interest was declared.

Approval of Minutes July 17th, 2024 Minutes were not available for approval.

Presentations No presentations

Business Arising from The Minutes

Residential/Industrial Development – Proposed Incentive for Multi-Unit Development

Background: As per a motion of Council made June 19, 2024, this document was sent for legal review. Council was presented with the updated draft for review to be brought for discussion and a motion of approval.

Motion to Approve Policy for Incentive for Multi-Unit Development

Councillor Murphy made a motion that The Community of Three Rivers approve a housing development incentive policy for multiple unit residential development of 5 units or more for the new construction of residential units in our community to provide new housing. Seconded by Councillor Silverthorn.

MOTION CARRIED
121-2024

Motion for Arena Door Replacement – Front and Side Entrances – Double Doors

Councillor Murphy made a motion that The Community of Three Rivers hires Sevy Doors & Frames Ltd to replace the front and side main entrance double doors as per the quote No. 26161 in the amount of \$12,665 plus HST. Seconded by Councillor Lymburner.

MOTION CARRIED
122-2024

Motion Unfenced Cattle

Councillor Lymburner made a motion that The Community of Three Rivers proceeds with writing a by-law for cattle fencing. Seconded by Councillor Murphy.

MOTION CARRIED
123-2024

2027 Provincial – Municipal Partnership Program Update Mayor Saunders reported he had a meeting with DTI and it was suggested that the 5 year plan place emphasis on the main routes that will see an increase in truck traffic due to industrial development. Council will review the last plan and will bring this back to a future meeting. Deadline is September 27, 2024.

New Business

Motion for Garbage Collection Contract with SERSC 2025

Councillor Lymburner made a motion that the Council of The Community of Three Rivers authorizes the CAO and Mayor to sign and affix the corporate seal on the Waste Collection Services Management Agreement between the Southeast Regional Service Commission (SERSC) and The Community of Three Rivers to opt into the Regional Waste Collection Model subject to the contract awarded by the SERSC at the August 2024 board meeting and hereby authorize the CAO to serve as the municipal contract manager. Seconded by Councillor Hall-Middleton.

MOTION CARRIED
124-2024

Liberal Party Leader for Sussex-Three Rivers Riding – Meeting in September 2024 Bruce Northrup, Candidate for the Liberal MLA for Sussex/Three Rivers, would like to attend an upcoming meeting of Council. It was suggested this be scheduled for the September 4th, 2024 meeting.

2024-2028 Canada Community Building Fund (CCBF) (Former Gas Tax Fund) Information was presented to Council regarding the upcoming allocation of the CCBF. It was announced that the program will be renewed with 2024 payments being released in the next four to six weeks. All local governments must submit their 2024-2028 Capital Investment Plan and sign the new 10-year program agreement as soon as possible. Sandra requested Council review the eligible projects for consideration in developing the Capital Investment Plan.

Discussion – Elgin Eco Association Councillor Silverthorn is requesting that The Community of Three Rivers take on liability insurance for bouncy castles owned by the Elgin Eco Association (EEA) beginning in 2025. No decision was made at the time of the meeting. More information will be brought back to a future meeting.

Burlington Park Sign

Councillor Murphy made a motion that The Community of Three Rivers donates \$1500 to Burlington Park to purchase an information/historical sign and bench. Seconded by Councillor Hall-Middleton.

MOTION CARRIED
125-2024

Request for Funding – Elgin Eco Association Council received a request from the Elgin Eco Association for funding to help complete the second phase of their trail building project. The cost of the project is \$60,000 with the Elgin Eco Association funding 20% and RDC 40%. Council requested this item be tabled until more information can be obtained on the Community Building Fund and the guidelines for acceptable projects under that funding program.

Correspondence

Zoom Meeting for Zone 2 Mayor Saunders and Councillor Silverthorn will be attending.

Councillor Murphy made a motion for a five-minute break.

Department Reports

Ward 1 Councillor Hall-Middleton submitted her report for Tourism/Promotion, Beautification, Ward 1 and the Community Garden. Topics presented were:

- Codiac Classic car show was a huge success
- The Petitcodiac & Area Garden Club have donated food to Mellish Manor, Kodiac Place and SPOT
- Kiwanis expressed that sales at the Westmorland County Fair were down this year
- Work is being done on welcomes signs to various areas in Ward 1
- The First North Christian Centre is considering converting their hall into more of a community center and was wondering if there is any funding for this

- She received follow up calls from residents who live along Route 112 that experienced a closure in the road due to culvert damage. They have concerns regarding the detour routes. Repair work has begun on the culvert replacement.

Ward 3 Nothing to report at this time.

Public Works & Transportation, Sewer

- Asphalt completed except for one quadrant
- Clean up has been done on the compost pile to make more available space
- Camera work was done to investigate extension of the sewer line to the top of Russell Street for a potential new home
- Works staff have been doing pool maintenance this summer
- Quotes were received for a sidewalk/curb for Railway Avenue for the new Medical Center
- The new flashing crosswalk signs will be installed prior to school startup this fall

Public Safety Mayor Saunders reported he has asked RCMP to start enforcing the new stop signs on Renfrew Street.

Recreation Councillor Murphy submitted the recreation report. Topics were:

- The pool program went well with no issues with staff or maintenance. It was noted that the paint is peeling quite a bit and should be fixed sooner than later
- Dehumidifiers will be installed in the arena after NB Power has completed work on the transformer and restores power to the arena
- Soccer program went well under the Eagles Soccer Association with lots of positive comments
- Fence will be repaired at the pickleball/ basketball courts
- Hockey will be starting October 1st, 2024.
- He has met with the figure skating club to discuss the upcoming season
- Plans are discussed with PRS for pickleball, basketball and adult volleyball if gym time is available
- Yoga will take place at the St. James Church
- Plans are in place for the Summer Send Off Celebration on August 29th, 2024
- Trails at Maple Street Park will require maintenance in preparation for the upcoming snowshoe season

Finance Nothing to report at this time

Environmental Health The issues with the aerators at the lagoon were due to a leak in one of the airlines and has been fixed. Englobe is suggesting that a plan be put in place for replacement of the existing aerators.

Residential & Industrial Development

Discussed earlier in the meeting.

EMO

Councillor Silverthorn attended a meeting on EMO. She briefed Council on a presentation that was given on a group called Team Rubicon that offers services that help clean up after a disaster. The group is requesting a Memorandum of Understanding be set up between them and participating communities. The MOU was not available at the time of the meeting.

Library

Mayor Saunders reported Englobe has provided preliminary drawings of what a library could look like at the former St. James Church. They also recommended that a sprinkler system is not necessary. The plans will be forwarded to the NB Public Library for their feedback.

Regional Service Commission

Nothing to report at this time.

General Government

Mayor Saunders received information from ECO 360 on the cement pad requirements for the new setup of the cardboard recycling facility at the municipal garage.

Passing of Accounts

Community of Three Rivers General Operating Fund

Councillor Murphy made a motion to pay the bills from The Community of Three Rivers General Operating Fund up to August 21, 2024, in the amount of \$125,548.24. Seconded by Councillor Hall-Middleton. MOTION CARRIED 126-2024

Community of Three Rivers General Sewer Operating Fund

Councillor Murphy made a motion to pay the bills from The Community of Three Rivers Sewer Operating Fund up to August 21, 2024, in the amount of \$18,490.51. Seconded by Councillor Silverthorn. MOTION CARRIED 127-2024

Adjournment

Councillor Murphy made a motion to adjourn the meeting.

Mayor Saunders

Clerk Sandra Kelly