

THE COMMUNITY OF THREE RIVERS
MINUTES
October 16, 2024, 6:30PM

Present

Mayor	-	Peter Saunders
Councillors	-	Angela Silverthorn
	-	Dennis Murphy
	-	Karen Hall-Middleton
	-	Luke Lymburner
Staff	-	Sandra Kelly, Janice Conley

Call to Order Mayor Saunders called the meeting to order at 6:33 pm and asked for any additions to the agenda.

Agenda It was moved by Councillor Murphy that the agenda be approved with the following amendments:

- Additions
 - Gas Tax Funds

Seconded by Councillor Hall-Middleton.

MOTION CARRIED
155-2024

Conflict of Interest There was no conflict of interest declared.

Approval of Minutes of October 2nd, 2024

Councillor Hall-Middleton made a motion to approve the minutes of October 2nd, 2024, as presented. Seconded by Councillor Lymburner.

MOTION CARRIED
156-2024

Presentations No Presentations

Business Arising from The Minutes

Railway Avenue Sewer Upgrade – Asphalt

Background: At a meeting of Council September 18, 2024 Council made a motion to award the contract for the Sewer Replacement project which included asphalt. Concerns were raised that the new asphalt would only cover half the width of Railway Avenue where the road was dug up for this project. The remaining half would be broken up chipseal.

Motion to Award Paving Project to Brown’s Paving

Councillor Murphy made a motion that The Community of Three Rivers award the Railway Avenue paving project to Brown’s Paving for a total of \$71,152.05, including HST, to be financed through Gas Tax Funds. The project involves paving an area measuring 4m by 155m to extend the new asphalt being laid as part of the Railway Avenue Sewer Upgrade, shoulder not included. This motion is contingent upon confirmation that the new sewer spur has been installed for the new Medical Center. Councillor Silverthorn seconded the motion.

MOTION CARRIED
157-2024

Response from Minister of Agriculture – Fencing of Livestock

Background: A letter was sent to Hon. Margaret Johnson, Minister of Agriculture, requesting a meeting to discuss provincial legislation with respect to the proper fencing of livestock. This was in relation to an ongoing issue in Hicks Settlement.

Council received a letter from Cathy LaRochelle, Deputy Minister, Agriculture, Aquaculture and Fisheries that because they are currently in an election period, our concerns will be brought to the Minister’s attention after the election dated Oct 21, 2024.

New Business

Motion to Transfer \$10,000 from the General Operating Fund to the General Capital Reserve for the Ice Plant Reserve

Councillor Murphy made a motion that The Community of Three Rivers transfer \$10,000 from the General Operating Fund into the General Capital Reserve Fund for the Arena Plant Upgrade. Seconded by Councillor Silverthorn.

MOTION CARRIED
158-2024

Motion to Transfer \$45,000 from Sewer Operating Fund to the General Operating Fund

Councillor Murphy made a motion that The Community of Three Rivers transfers \$45,000 from the Sewer Operating Fund to the General Operating fund to cover costs of wages for repair and maintenance as well as associated administrative costs of the sewer system. Seconded by Councillor Lymburner.

MOTION CARRIED
159-2024

Motion to Transfer \$2000 from the Sewer Operating Fund to the Sewer Capital Reserve

Councillor Murphy made a motion that The Community of Three Rivers transfers \$2000 from the Sewer Operating Fund to the Sewer Capital Reserve Fund as per the Replacement Reserve agreement under the Municipal Rural Infrastructure Improvement Fund for the Lagoon project. Seconded by Councillor Silverthorn.

MOTION CARRIED
160-2024

Motion to Transfer \$1500 from the Sewer Operating Fund to the Sewer Capital Reserve

Councillor Murphy made a motion that The Community of Three Rivers transfer \$1500 from the Sewer Operating Fund into the Sewer Capital Reserve Fund as per the Replacement Reserve agreement under the Build Canada Fund for the Lift Station project. Seconded by Councillor Lymburner.

MOTION CARRIED
161-2024

Motion to Appoint Buckley Professional Services as Auditor for The Community of Three Rivers

Councillor Murphy made a motion that The Community of Three Rivers appoint Buckley Professional Services as auditor for 2025. Seconded by Councillor Hall-Middleton.

MOTION CARRIED
162-2024

Motion to Appoint Lindsay Brown as Solicitor for The Community of Three Rivers

Councillor Murphy made a motion that The Community of Three Rivers appoint Lindsay Brown as Solicitor for The Community of Three Rivers for 2025. Seconded by Councillor Lymburner.

MOTION CARRIED
163-2024

Comment: Mayor Saunders noted that the municipality should be looking for a second law firm that would provide services currently not available.

King Charles III Coronation Medal – Nominations Requested Council received correspondence from MLA Rob Moore’s office requesting nominations for the King Charles III Coronation Medal to recognize worthy individuals who have dedicated themselves to the service of family, community and country in The Community of Three Rivers.

Elgin’s Seniors Club Request for Funding

Councillor Hall-Middleton made a motion that The Community of three Rivers donate \$200 to the Elgin Seniors Club to cover costs of using the Elgin Seniors Center for the Adult Health Screening Clinics to be held Oct 2, Nov 6 and Dec 4, 2024. Seconded by Councillor Silverthorn.

MOTION CARRIED
164-2024

Community Pool Mayor Saunders noted that the community pool needs upgrades as the last work to the building was done in 2000. Some of the repairs discussed were replacement of some cedar shingles on the building, painting of the building exterior and flower boxes, replacement of the pool heater, and sandblasting the walls of the pool. Quotes will be attained for the proposed work.

Canada Community-Building Fund – Former Gas Tax Funds

The Canada Community-Building Fund (CCBF), formerly known as the federal Gas Tax Fund (GTF), is a source of funding provided to local governments per the formula in the Canada-New Brunswick agreement. This funding program is for the construction, renewal or material enhancement of infrastructure in our communities. Previously, funding has been allocated to unincorporated areas through the Province of NB. The province has now tasked municipalities with distributing these funds. Council discussed the need for a process in how this funding is requested and distributed within all wards of The Community of Three Rivers.

Correspondence

Speeding Church Street Council acknowledge a complaint made about speeding on Church Street. They are not considering speed bumps or additional speed signs at this time. As always, residents are encouraged to report these incidents to the RCMP with as much information as possible. Council requested this information received be forwarded to the RCMP.

Response from RCMP

Council sent a request to the RCMP to have them attend a meeting to discuss recent policing concerns in Petittcodiac regarding complaints received from several residents. A response was received indicating that they've reviewed the complaints, and they all point towards a set of events still under investigation at this time. Because of these circumstances, they are unable to comment on an ongoing investigation. They also encouraged anyone who has information that can solidify a case to prosecute, to come forward and provide a statement. A letter will be sent to the concerned residents to update them on this matter.

Department Reports

Ward 1 Councillor Hall-Middleton reported:

Ward 1

- First North River Church hosting a Trunk or Treat October 26, 2024
- DTI is gathering data before making any changes to the intersection of Route 885 and Intervale Road
- Work continues on the signage project for some of the smaller communities within the Community of Three Rivers

Tourism/Promotion /Beautification

- Requesting an upgrade to colored articles in the News and Views twice a year
- Community Christmas Shopping Party tentatively scheduled for December 12, 2024
- Work is being done on an appreciation event for volunteers (nonprofits/ service organizations) - tentative date Nov 24, 2024
- New skate sharpening location at 124 Main Street
- New cardboard recycling bin in place at the works garage – requesting signage to outline proper process in using this facility
- Flower beds on Main Street need to be freshened up – requested Council consider a landscape agreement for Spring, Summer and Fall Clean up. (budget item)
- Maintenance work is being done on the flower beds at 22 Price Street

Maple Street Park

- Disc Golf Course upgrades; a picnic table at hole #4 and upgraded tee pads with rubber mats. Disc Golf Fun Day on September 6 with 20 people participating.
- Upgrades are being considered for the outdoor rink at Maple Street Park by adding boards on each end.

Community Garden

Garden club is considering putting up a greenhouse

Ward 3 Councillor Silverthorn reported

- Sept. 26 Fundy Salmon Recovery and Fort Folly Habitat Recovery released 1,300 salmon into the Petitcodiac watershed
- Oct. 5 Elgin Mountain Bike Race and Elgin Seniors Club breakfast
All went well. 166 racers registered for the race.

Meetings

- Oct.9th Wendy Scott from Ability New Brunswic is drafting a report for the EEA on how to make the park more accessible.
- Sept. 21st All-Municipal Council Workshop
Agenda
 - 1) Service Updates
Eco360, Plan 360, communication, Economic development, Community and Social Development, regional Projects, and public Safety
 - 2) Southeast RSC Proposed Budget update
 - 3) Regional trail Network coming to our area.
 - 4) Regional Transit System
 - 5) Introduction of “Southeast Service Circuit” activity
Regional Projects, Communications, Community and Social Development, Economic Development and local and Regional Planning

Events coming up

- Nov. 1st Flu Clinic Senior Citizens Hall Elgin
- Nov. 5th Understanding Heath Care Options, 1pm, Maritime Motor Sports Hall of Fame
- Nov. 6th Adult Health Screening Clinic, 1-4, Senior Citizens Hall Elgin
- Nov. 6th Understanding Heath Care Options, 7 pm, Parkindale Hall
- Nov. 12th Understanding Heath Care Options, 7 pm, Maritime Motor Sports Hall of Fame

Boys and Girls club

Nothing to report

EMO Mutual Aid

Document to be signed by the Mayor & Clerk

Public Works & Transportation, Sewer

Councillor Lymburner reported:

- Sand has been hauled and ready for winter maintenance
- Working on Snowplows and servicing equipment
- New bench for Burlington Park was received and will be installed
- Book drop/library is at school for Burlington Park- waiting confirmation of location

Public Works & Transportation, Sewer cont.

- New cardboard recycling unit has arrived, receiving positive feedback so far. Was full after 3 days but once called they had a new one within half a day.
- Works department has been just Erin and Paul for the last month due to sick leave and 3 employees required at the arena to make ice and start the Ice plant.
- Wondering about a contract worker for the upcoming plow season
- Looking at upcoming winter contract with modifications
- New Crosswalk lights were installed end of Main Street

Public Safety Nothing to report at this time

Recreation Councillor Murphy submitted the recreation report.

Arena

- Arena is up and running smoothly. Crew did a great job getting ice ready and minor hockey started oct 1 as planned.
- The arena roof is in need of a small repair to prevent water from entering the building during rain events
- Ice rental by figure skating and minor hockey is up slightly with big numbers for registration for minor hockey
- Kiwanis canteen is up and running and will increase hours once games are on a regular schedule. They are adding a new Pepsi machine with their own contract.

Rec Department:

- Pickleball Thursday from 7:30 to 10pm at Petitcodiac Regional School-all levels welcome
- Men's Basketball pick up Monday nights Petitcodiac Regional School
- One step closer walking/running group – no participants at this time
- Yoga for everyone including seniors at United Church from Sept 19 to Nov 21. Cost \$65 or \$8 a night.
- Special event Oct 27th - the 2nd Annual Ghoul and Goblin skate from 1-2:30.
- Festival of Lights parade Dec 6th with revised route
- Pool and ballfields closed for the season

Finance Council received updated revenue and expense reports. Due to the provincial election, information from the province required for the budget process has been delayed.

Environmental Health Nothing to report at this time.

Residential & Industrial Development Nothing to report at this time.

EMO Councillor Hall-Middleton reported they are looking to set up a community meeting for residents who want to help in the event of an emergency.

Library CAO Sandra Kelly reported the municipality received a grant in the amount of \$46,223 under the 2024-25 Local Governance Reform Implementation Fund. Council suggested this funding be used to pay the engineering and architect fees incurred during a structural assessment of the building located at 22 Price Street to determine if it was a suitable location for a public library. No formal decision was made at this time.

Regional Service Commission Nothing to report at this time.

General Government

- Mayor Saunders requested that work commence on having job descriptions and contracts be drawn up for all employees.

Passing of Accounts

Community of Three Rivers General Operating Fund

Councillor Murphy made a motion to pay the bills from The Community of Three Rivers General Operating Fund up to October 16, 2024, in the amount of \$316,727.63. Seconded by Councillor Hall-Middleton. MOTION CARRIED
165-2024

Community of Three Rivers Sewer Operating Fund

Councillor Murphy made a motion to pay the bills from The Community of Three Rivers Sewer Operating Fund up to October 16, 2024, in the amount of \$5,174.59. Seconded by Councillor Lymburner. MOTION CARRIED
166-2024

Adjournment Councillor Lymburner made a motion to adjourn the meeting.

Mayor Saunders

Clerk Janice Conley