

THE COMMUNITY OF THREE RIVERS  
MINUTES  
December 4 2024, 6:30PM

**Present**

Mayor	-	Peter Saunders
Councillors	-	Angela Silverthorn
	-	Dennis Murphy
	-	Karen Hall-Middleton
	-	Luke Lymburner
Staff	-	Sandra Kelly, Janice Conley

**Call to Order** Mayor Saunders called the meeting to order at 6:35 pm and asked for any additions to the agenda.

**Agenda** It was moved by Councillor Hall-Middleton that the agenda be approved as presented. Seconded by Councillor Lymburner **MOTION CARRIED**  
186-2024

**Conflict of Interest** There was no conflict of interest declared.

**Approval of Minutes of November 20, 2024**

Councillor Murphy made a motion to approve the minutes of November 20, 2024, as presented. Seconded by Councillor Silverthorn. **MOTION CARRIED**  
187-2024

**Presentations** No Presentations

**Business Arising from The Minutes**

**Library Update** During the recent meeting, Mayor Saunders provided an update regarding the building located at 22 Price Street. He reported that he had informed the original donors of the property that, after careful assessment, the building has been deemed unsuitable for use as a future library.

In light of this determination, Mayor Saunders reached out to the donors to discuss potential next steps, particularly regarding the possibility of selling the property. He asked the donors to consider how they would prefer the proceeds to be used if the building were sold, ensuring their wishes are respected in the process.

At the time of the meeting, Mayor Saunders noted that he had not yet received a response from the donors. He emphasized that any decisions regarding the building or its potential sale would remain pending until further communication with the donors could take place.

**Motion To Transfer Funds from Gas Tax – Petitcodiac Firehall Mini splits**

**BACKGROUND:** At a meeting of Council on November 20, 2024, a motion was made that The Community of Three Rivers move forward with the purchase and installation of 2 mini split systems along with any required electrical work at a cost of \$11,600 plus hst at the Petitcodiac Fire Hall.

Councillor Murphy moved TO APPROVE THE TRANSFER OF \$12,097.58 FROM THE Village of Petitcodiac’s Gas Tax Fund to the Community of Three Rivers General Operating Fund for the purchase and installation of 2 Samsung Max Heat 3.0 mini split systems along with any required electrical work at the Petitcodiac Fire Hall. This amount represents the subtotal plus our portion of the HST. Seconded by Councillor Silverthorn.

MOTION CARRIED  
188-2024

**Motion To Transfer Funds from Gas Tax – Railway Avenue Sewer Project**

**BACKGROUND:** A motion was made on September 18, 2024, to award the contract to L. Sanford and sons ltd for the railway avenue sewer upgrade project in preparation for the new medical center

Councillor Murphy moved to approve the transfer of \$162,206.48 from the Village of Petitcodiac’s gas tax fund to the community of three rivers general operating fund to cover the cost of the railway avenue sewer upgrade project. This amount represents the subtotal plus the municipality’s portion of the hst. Seconded by Councillor Lymburner.

MOTION CARRIED  
189-2024

# New Business

**Unsightly Premises By-Law** Council was presented with a draft of *The Community of Three Rivers Unsightly Premises By-Law No. 2025-08*. Council was asked to review the document in preparation for a future motion to formally pass the by-law in the new year. Council was encouraged to provide feedback or suggest amendments during the review period to ensure the by-law meets the community's needs effectively before final approval.

## Motion to Approve General Operating Budget 2025

On a motion made by Councillor Murphy and seconded by Councillor Silverthorn, THIS IS TO CERTIFY that on the 4<sup>th</sup> day of December, 2024 the Council of the Local Government of The Community of Three Rivers resolved that the sum of \$4,227,793 be the total operating budget of the Local Government, that the sum of \$ 3,422,084 be the Warrant of the Local Government for the ensuing year, and that the tax rate(s) for the Local Government be as follows: Petitcodiac \$1.2983, Elgin Center \$1.0832, Elgin Parish \$1.0465 and Salisbury \$1.0116. The Council orders and directs the levying by the Minister of Local Government of said amount on real property liable to taxation under the Assessment Act within the local government of The Community of Three Rivers.

Adopted this 4th day of December 2024 by the Council of the local government of The Community of Three Rivers. MOTION CARRIED  
190-2023

## Motion to Pass Sewer Budget 2025

On a motion by Councillor Murphy and seconded by Councillor Lymburner, **THIS IS TO CERTIFY** that on the 4th day of December 2024, the Council of the Local Government of The Community of Three Rivers resolved that pursuant to subsection 117(4) of the Local Governance Act, the total budget for the water and wastewater utility for the ensuing year would consist of total revenues of \$270,380 and total expenditures of \$270,380.

Adopted this 4th day of December 2024 by the Council of the local government of The Community of Three Rivers. MOTION CARRIED  
191-2023

**Motion to Award Animal Control Contract 2025**

Councillor Murphy made a motion that The Community of Three Rivers award the Animal Control Contract to the New Brunswick SPCA, effective January 1, 2025, in the amount of \$11,008 per year with a 2% increase on renewal for inflation. Seconded by Councillor Hall-Middleton.

MOTION CARRIED  
192-2024

**Motion to Approve Insurance Policy 2025**

Councillor Murphy made a motion that The Community of Three Rivers renew its Municipal Insurance Policy as prepared by Intact Public Entities for the upcoming one-year term beginning January 1, 2025, in the amount of \$130,079 as per the property and vehicle schedules and limits presented. Seconded by Councillor Lymburner.

MOTION CARRIED  
193-2024

**Letter from CN – Re. Upgrading Rail Crossing on Spring Street** The municipality received an email that CN is contemplating a modification/installation to the existing crossing located on Spring Street, Petitcodiac. Included was a Warning System Installation/Modification Agreement with a potential estimated cost share between CN and The Community of Three Rivers of \$93,949. A response was sent requesting more detailed information, but nothing was received at the time of the meeting. Council requested nothing be done until more information is available.

**Future Street PID 70549225**

BACKGROUND In 2020 an application was received to extend Meadowview Drive for the purpose of creating a subdivision. This project did not move forward. However, as a result of the application, land for public purposes and a future street were set aside. It was understood that the land that was set aside for a public street was going to be vested back to the developer because there was no intention to develop it (it leads onto the WCAF property) and it could be used as part of a building lot. There has been renewed interest in development on this piece of land, so we have been asked to make a motion that PID 70549225 be vested back to the developer. The developer will pay legal fees to have this done.

**Motion**

Councillor Murphy made a motion that The Community Of Three Rivers transfer ownership of PID 70549225, a proposed future street, back to the developer, allowing it to be consolidated with their existing piece of land for the purpose of future housing development, with the developer covering all legal fees associated with the transaction. Seconded by Councillor Hall-Middleton. Seconded by Councillor Hall-Middleton.

MOTION CARRIED  
194-2024

**Correspondence** Nothing to report.

**In Camera** Nothing to report.

## Passing of Accounts

### Community of Three Rivers General Operating Fund

Councillor Murphy made a motion to pay the bills from The Community of Three Rivers General Operating Fund up to November 20, 2024, in the amount of \$52,204.72. Seconded by Councillor Silverthorn. MOTION CARRIED  
195-2024

### Community of Three Rivers Sewer Operating Fund

Councillor Murphy made a motion to pay the bills from The Community of Three Rivers Sewer Operating Fund up to November 20, 2024, in the amount of \$12,511.67. Seconded by Councillor Lymburner. MOTION CARRIED  
196-2024

**Adjournment** Councillor Hall-Middleton made a motion to adjourn the meeting.

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Mayor Saunders

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Clerk Janice Conley