

THE COMMUNITY OF THREE RIVERS  
MINUTES  
September 6, 2023, 7:00 PM

**Present**

Mayor	-	Peter Saunders
Councillors	-	Angela Silverthorn
	-	Karen Hall-Middleton
	-	Luke Lymburner
Staff	-	Sandra Kelly, Janice Conley
Absent	-	Dennis Murphy

**Call to Order** Mayor Saunders called the meeting to order at 7:04 pm and asked for any additions to the agenda.

**Agenda** It was moved by Councillor Lymburner that the agenda be approved with one addition under New Business - Salt Shed Repairs. Seconded by Councillor Hall-Middleton. MOTION CARRIED  
135-2023

**Conflict of Interest** No Conflict of Interest was declared.

**Approval of Minutes August 16, 2023**

Councillor Hall-Middleton made a motion to approve the minutes of August 16, 2023 as presented. Seconded by Councillor Silverthorn. MOTION CARRIED  
136-2023

**Presentations** No presentations

## Business Arising from The Minutes

### Petitcodiac Library

**Background:** The Community of Three Rivers received Notice of Termination of Lease for occupancy at 6 Kay Street, Petitcodiac NB for the Petitcodiac Public Library. As per the notice, the library has a deadline to vacate its current location by October 2, 2023.

Councillor Silverthorn updated Council on a recent meeting she attended with the building owners that outlined their expectations of how the former library space should be left. They stipulated the chair lift and air exchanger remain in the building and minor repairs be done to one window.

## **Motion 6 Kay Street**

Councillor Silverthorn made a motion that The Community of Three Rivers not remove its chairlift and ventilation system located at 6 Kay Street and make repairs to one window upon vacating the space formerly occupied by the Petitcodiac Library. Seconded by Councillor Hall-Middleton

MOTION CARRIED  
137-2023

## **Provincial Municipal Highway Partnership (PMHP) Program**

Councillor Lymburner made a motion that The Community of Three Rivers approve road resurfacing projects for provincial roads within the municipality as advised by the works department to be submitted under the Provincial Municipal Partnership Program. Seconded by Councillor Silverthorn.

MOTION CARRIED  
138-2023

## **Motion – Temporary Use of Streets for ATV Poker Run**

On a motion by Councillor Lymburner and seconded by Councillor Silverthorn, The Community of Three Rivers gives the Petty Trail Blazers ATV Club Inc. temporary permission to drive on a 1.7 km stretch of road in Petitcodiac from 9 Smith Steet, up Route 905, on to Hooper Lane, then proceed down Hooper Lane, turning right on the Pollett River Road and left onto Maple Street to the club house located at 25 Maple Street This is for their annual ATV Poker run to be held on September 23rd from 7 am to 9 pm and will host approximately 200-250 participants. Parking will be provided at Burgess Transportation, the Maritime Motorsports Hall of Fame and at the Clubhouse at 25 Maple Street. This is being authorized as per the Off-Road Vehicle Act, 18(2) and is only effective on September 23rd, 2023, from 7 am to 9 pm.

MOTION CARRIED  
139-2023

## **New Business**

### **Motion Gas Tax Project - Dehumidifiers Arena**

Councillor Silverthorn made a motion that The Community of Three Rivers complete the Project Application Form under the Municipal CCBV Project for the allocation of funding from formerly unincorporated areas to proceed with the Renewal of Dehumidifiers at the Community Arena with the proposed indicator being energy efficiency savings. Seconded by Councillor Hall-Middleton

MOTION CARRIED  
140-2023

**Motion Gas Tax Project – Upgrades to the Community Ballfield**

Councillor Silverthorn made a motion that The Community of Three Rivers complete the Project Application Form under the Municipal CCBF Project for the allocation of funding from former unincorporated areas to proceed with Upgrades to the Community Ballfield with the proposed indicator being upgraded sports facilities. Seconded by Councillor Hall-Middleton.

MOTION CARRIED  
141-2023

**Motion to Borrow – 2021 Loader - Works**

Be it resolved that the Clerk and/or Treasurer and/ or Mayor be authorized to issue and sell to the New Brunswick Municipal finance Corporation a Municipality of Three Rivers debenture in the principal amount of \$215,000 on such terms and conditions as are recommended by the New Brunswick Municipal Finance Corporation, and be it resolved that the Municipality of Three Rivers agree to issue post-dated cheques payable to the New Brunswick Municipal Finance Corporation as and when they are requested in payment of principal and interest charges on the above debenture.

**General Revenue Fund for a 2021 Loader for a term of 8 years.**

**Moved by Councillor Silverthorn**

**Seconded by Councillor Lymburner**

MOTION CARRIED  
142-2023

**Motion to Borrow – 2023 Freightliner Command Rescue - Fire**

Be it resolved that the Clerk and/ or Treasurer and/ or Mayor be authorized to issue and sell to the New Brunswick Municipal Finance Corporation a Municipality of Three Rivers debenture in the principal amount of \$540,000 on such terms and conditions as are recommended by the New Brunswick Municipal Finance Corporation, and be it resolved that the Municipality of Three Rivers agree to issue post-dated cheques payable to the New Brunswick Municipal Finance Corporation as and when they are requested in payment of principal and interest charges on the above debenture.

**General Revenue Fund for a 2023 Freightliner Command Rescue Unit for a term of 15 years.**

**Moved by Councillor Silverthorn**

**Seconded by Councillor Lymburner**

MOTION CARRIED  
143-2023

**Motion to Borrow – 2023 Spartan Pumper Tanker - Fire**

Be it resolved that the Clerk and/ or Treasurer and/ or Mayor be authorized to issue and sell to the New Brunswick Municipal Finance Corporation a Municipality of Three Rivers debenture in the principal amount of \$325,000 on such terms and conditions as are recommended by the New Brunswick Municipal Finance Corporation, and be it resolved that the Municipality of Three Rivers agree to issue post-dates cheques payable to the New Brunswick Municipal Finance Corporation as and when they are requested in payment of principal and interest charges on the above debenture.

**General Revenue Fund for a 2023 Spartan Pumper Tanker for a term of 10 years.**

**Moved by Councillor Silverthorn**

**Seconded by Councillor Hall-Middleton**

MOTION CARRIED  
144-2023

**Motion To Refinance - Lagoon**

Be it resolved that the Clerk and/ or Treasurer and/ or Mayor be authorized to issue and sell to the New Brunswick Municipal Finance Corporation a Municipality of Three Rivers debenture in the principal amount of \$366,000 on such terms and conditions as are recommended by the New Brunswick Municipal Finance Corporation, and be it resolved that the Municipality of Three Rivers agree to issue post-dates cheques payable to the New Brunswick Municipal Finance Corporation as and when they are requested in payment of principal and interest charges on the above debenture.

**Water and Wastewater Sewer Fund for refinancing for the Lagoon for a term of 10 years.**

**Moved by Councillor Silverthorn**

**Seconded by Councillor Lymburner**

MOTION CARRIED  
145-2023

**UMNB Conference 2023** Information was provided to Council concerning the upcoming UMNB Conference to be held in November 2023. Once the agenda is available, Council will review it and make a decision on who will attend.

**Zone Meeting September 16, 2023** Council was reminded that the deadline to register for the upcoming zone 2 meeting being held September 16, 2023 is September 12<sup>th</sup>. At the time of the meeting Councillor Silverthorn indicated she would attend.

### **Motion - Sewer Disconnects**

Councillor Hall-Middleton made a motion that disconnection process be started on selected wastewater accounts that are one year overdue as per By-Law 51 Schedule A, Sewerage Collection Policy and Procedures on overdue accounts in Petitediac. Seconded by Councillor Silverthorn.

MOTION CARRIED  
146-2023

### **Invitation Grand Opening**

Council received an invitation to the grand opening of the Maple Street Park Disc Golf Course and the Holmes Brook Observation Deck on September 23, 2023.

**Complaint Letter re: Street Sweeping** Council received an email addressed to the works department from a resident concerning the street sweeper creating dirt on their property and damage to their vehicle from stones being thrown from the sweeper. Council requested a letter be sent asking them for more information.

**Speed Zones Route 885** Council received a follow up letter from a concerned resident regarding the speed zone on Route 885. Council requested works department contact Highway Maintenance Superintendent. Highway (Unit) · Transportation and Infrastructure to discuss what can be done.

### **Request for Donation MMHF**

Councillor Lymburner made a motion that The Community of Three Rivers make a donation to sponsor plaques for the Maritime Motorsport Hall of Fame Induction Ceremony in the amount of \$525. Seconded by Councillor Hall-Middleton.

MOTION CARRIED  
147-2023

### **Motion Salt Shed Repair**

Councillor Lymburner made a motion that The Community of Three Rivers hire Brown's Paving to resurface the Salt Shed Pad at the works department garage at a cost not to exceed \$13,000. Project will be funded through the Operating Fund Reserve. Seconded by Councillor Hall-Middleton.

MOTION CARRIED  
148-2023

## **Correspondence**

Forest Management Protection Program – emailed.  
Reports from Board of Directors meeting UMN – emailed.

## **In Camera Session**

Councillor Silverthorn made a motion that the meeting go into an In-Camera session. Seconded by Councillor Lymburner. MOTION CARRIED  
149-2023

Land  
Legal

## **Regular Session**

Councillor Hall-Middleton made a motion that the meeting go back to regular session. Seconded by Councillor Lymburner. MOTION CARRIED  
150-2023

# **Committee**

## **Public Works & Transportation**

### **Councillor Lymburner reported:**

- The works department submitted priorities for work to be done under the Provincial Municipal Highway Partnership (PMHP) Program
- Next week a sewer service line will be replaced on Pollett River Road
- Xylem is scheduled to complete testing on sewer pumps & water flows etc.
- 2023 asphalt has been completed with the exception of some culvert and sewer cuts
- A camera inspection of sewer lines on Connor Street was completed. The lines will be flushed and cleared of roots. It was noted non sewer drainage lines are also running into the sewer line causing overflow during heavy rain events. Work will be done to help remedy this issue.
- A children's swing set has been installed on the River Front Trail
- Line painting is complete for this year.
- The sidewalk on Kay Street has been repaired, curb ramps installed, and a loading zone and accessible parking spots have been painted.
- The pool is closed for the season and is being winterized.
- The new sign has been installed at Maple Street Park
- Black and MacDonald have been called to service the ice plant at the arena for start up.
- "Dog on Leash" signs have been installed.

**Public Safety** Mayor Saunders reported a meeting scheduled for Oct. 5, 2023 in Moncton regarding RCMP services.

**Recreation** Nothing to report at this time.

**Finance** Mayor Saunders requested Council start considering items for the 2024 budget.

**Environmental Health** Nothing to report at this time.

**Community Development Councillor Hall-Middleton:**

- Gave an update on the Maple Park Disc Golf Course
- She presented design ideas to repair/replace the signage on Route 106 and Route 880.
- Gave an update on the Farmer's Market
- Reported the Garden club would like to install a fence behind the butterfly garden in the downtown park.

**Residential & Industrial Development** **Nothing to report at this time.**

**EMO** Councillor Hall-Middleton reported on the current status of the Emergency Measures Organization Plan. They are waiting for a template from the NB Emergency Measures Organization.

**Regional Service Commission** Mayor Saunders reported he attended a Regional Service Commission meeting where discussion focused mainly on the 2024 budget. He reported there will be a meeting October 28, 2023, for a day long workshop in Moncton for all members of Council regarding the new mandates for the Regional Service Commission.

**General Government**

**Ward 1 Report** **Councillor Hall-Middleton reported:**

- There is lots of road work going on in Ward 1
- The Killam's Mills church has been hosting family activities in the community.
- Councillors Hall-Middleton and Silverthorn will be bringing ideas forward for events in their wards to give residents a chance to meet council.

**Ward 3 Report** **Councillor Silverthorn reported:**

- The Elgin Bike Race is coming up in October 7, 2023
- Their new Bike Trails will be added to the Trail Forks App
- WI and Seniors Group are partnering to apply for a grant for senior's programs.
- DTI has not been notifying schools or fire departments if roads are closed due to construction thus disrupting busing routes. It was suggested the fire chiefs be asked to reach out to DTI to have this problem rectified.

### **Motion to Donate to Elgin Bike Race**

Councillor Hall-Middleton made a motion that The Community of Three Rivers make a donation to the Elgin Eco Association's Bike Race in the amount of \$250. Seconded by Councillor Lymburner.

MOTION CARRIED  
151-2023

## **Passing of Accounts**

### **Community of Three Rivers General Operating Fund**

Councillor Hall-Middleton made a motion to pay the bills from The Community of Three Rivers General Operating Fund up to September 6, 2023, in the amount of \$56,874.97. Seconded by Councillor Silverthorn.

MOTION CARRIED  
152-2023

### **Community of Three Rivers Sewer Operating Fund**

Councillor Lymburner made a motion to pay the bills from The Community of Three Rivers Sewer Operating Fund up to September 6, 2023, in the amount of \$1035.00. Seconded by Councillor Hall-Middleton .

MOTION CARRIED  
153-2023

**Adjournment**      Councillor Hall-Middleton made a motion to adjourn the meeting at 10:08.

---

Mayor Saunders

---

Clerk Janice Conley